

BOARD MEMBERS

PRESIDENT
Michael Greenwald

VICE PRESIDENT
Ray Pollok

Brian Allen
Alfredo Castillo
Chris Coyle
Berj Demirjian
Kyle Ellis
Sid Gold
Bill Hopkins
Wayde Hunter
Oscar Jimenez

Rahim Kazi
Ralph Kroy
Dave Parikh
Skylar Rose
Jan Subar
Andres Topete
Joe Vitti
Keren Waters

CITY OF LOS ANGELES, CA



**Granada Hills North NC Board Meeting
at Saint Euphrasia School Auditorium,
11766 Shoshone Ave., Granada Hills, 91344
Tuesday September 4, 2018 at 6:30 PM**

GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

11139 Woodley Avenue
Granada Hills, CA

Tel: (818) 923-5592

www.GHNNC.org

All agenda items are subject to discussion and possible Board action

- A. Call to Order, Roll Call, Pledge of Allegiance, Welcome/Introductions/Calendar
- B. Comments from CD 12, LAPD Senior Lead Officers, Elected Official Reps, Government Agencies
- C. Public Comment on non-agenda items (limited to two minutes)
- D. Emergency Preparedness Item of the Month.
- E. Motion to approve the August 7, 2018 Board meeting minutes.
- F. Executive Committee:
 1. Discuss and possible motion on Councilmember Rue's N. C. motion. Council File 18-0467. http://clkrep.lacity.org/online/docs/2018/18-0467_mot_05-25-2018.pdf.
 2. Discussion and possible motion to approve our yearly Self-Assessment for DONE.
- G. Treasurer Report: Brian Allen.
 1. Budget Advocates Report.
 2. Update on the new Equity funding program for N.C.'s.
- H. Outreach and Publicity Committee Report: Keren Waters and Brian Allen
 1. Motion to approve flag design competition presentation, and authorize Board Members to present the approved powerpoint presentation
 2. Motion to approve \$1,000 to the Granada Hills Parade on 12/2/18, if GHNNC is invited to appear. Ralph Kroy to contact the Chamber and verify if GHNNC is invited. All Board members are encouraged to participate if we are invited due to the publicity for our NC.
 3. Motion to approve Oscar Jimenez to represent Outreach and Publicity Committee at the Valley Disaster Preparedness Fair on 9/29/18, 9:00am-1:30pm.
 4. Motion to approve up to \$2500.00 for the Granada Hills Street Faire.
- I. Planning and Land Use Report: Kyle Ellis.
- J. Public Safety Report: Ray Pollok.
 1. Motion to authorize expenditure of funds, not to exceed \$1,000 for emergency services and/or supplies without prior board approval for a Declared Emergency, using Outreach funds, in accordance with City Clerk NC Funding Program Policy 5.0 Expenditures of NC Funds in a Declared Emergency. Also, any expenditure of funds to be limited to the Greater Los Angeles County area. (Attachment #1)
- K. Citywide Committee Report: Sid Gold.
- L. Emergency Preparedness Report: Bill Hopkins.
- M. Board member Comment on Non-Agenda Items.
- N. Adjournment

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board.

The agendas for the GHNNC meetings are posted for public review at the GHNNC Office (11139 Woodley Ave), as well as on the GHNNC's official website at www.GHNNC.org. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at www.lacity.org, to receive notices for GHNNC meetings. For more information, you may also contact GHNNC, at 818 923-5592.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting the Neighborhood Council Project Advocate at (213) 978-1551.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website at www.GHNNC.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Council, at 818 923-5592 or email info@ghnnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A GHNNC, at 818 923-5592.

RECONSIDERATION AND GRIEVANCE

For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the GHNNC Bylaws by visiting www.GHNNC.org or calling the GHNNC, at 818 923-5592.

Expenditures During Declared Emergencies

NC Funding Program Policy 5.0 Expenditures of NC Funds in a Declared Emergencies

1. Emergency Authority

- a. In the event that imminent and immediate danger to community persons and/or property is reasonably foreseen as a proximate result of a declared emergency, determined as a state of emergency by a government agency, the NC President may, at his or her discretion, direct the immediate use of NC funds under the conditions listed herein.
- b. This emergency authority may remain in effect until the following Board meeting. It is expected that the Board will make efforts to hold a meeting as soon as reasonably possible.

2. Use of NC Funds

- a. The NC is hereby authorized to expend NC funds not exceeding \$1,000.00 total for emergency services and/or supplies under the circumstances described herein **without** prior board approval.
- b. With prior approval by the NC Board at a properly noticed meeting, the NC may authorize more than \$1,000.00 for emergency services and/or supplies under the circumstances described herein
- c. Expenditures during a Declared Emergency are categorized under the Outreach Subcategory
- d. NCs may expense funds for items such as:
 - i. Water and light refreshments for first responders
 - ii. Water and light refreshments for affected persons
 - iii. Emergency generators
 - iv. Flood lights
 - v. Shelter amenities
 1. Blankets
 2. Toiletries
 3. Pet food
 - vi. Communication equipment/services
 1. Walkie-talkies
 2. Radios
 3. Bull-horns
 - vii. Printing services
 1. Flyers
 2. Banners

3. Bank Card Use

- a. The NC President may authorize the NC Bank Cardholder to utilize the NC bank card to purchase items and services listed above. Purchases may not exceed \$1,000.00 unless previously authorized by the board, as prescribed under Section 2.b. of these policies. Such expenses are strictly for

emergency services and/or supplies under the circumstances described herein.

4. Board Member Reimbursement

- a. In the event the NC bank card is not available for use and with authorization from the NC President as described herein, a Board member may use his/her personal funds for emergency services and/or supplies under the circumstances described herein.
- b. Board member reimbursements under circumstances described herein are exempt from the reimbursement payment limits of \$1000 allowed per Board member per Fiscal Year.

5. Alternative Authority

- a. In the absence or unavailability of the NC President, the NC Vice-President or Treasurer, in successive order, may authorize use of the NC bank card herein.

6. Receipts and Invoices

- a. Receipts or paid invoices itemizing payments must be obtained from the vendor and uploaded to the NC Funding portal per standard operating procedures.

7. Report and Board Action

- a. At the next regular or special meeting of the NC, the President shall report the expenditure to the governing board, including the details surrounding the emergency which gave rise to the expenditure. The expenditure shall be ratified by the governing board through a Board Action Certification (BAC) entered into the minutes of the meeting.
- b. If a Board member reimbursement as described herein is requested, the Board must review and approve the request through a separate BAC and submit (upload) for payment through the NC Funding System portal.