



CITY OF LOS ANGELES CALIFORNIA



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Bill Hopkins	Donna Zero
Wayde Hunter	
Rahim Kazi	



Granada Hills North NC Board Meeting
at Saint Euphrasia School Auditorium
11766 Shoshone Ave., Granada Hills, 91344
Tuesday, March 3, 2020 at 6:30 PM

GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

Mailing Address:
16911 San Fernando Mission Blvd
PMB 137
Granada Hills, CA 91344-4250
Telephone (818) 923-5592

www.ghnnc.org

All agenda items are subject to discussion and possible Board action

- A. Call to Order, Roll Call, Pledge of Allegiance, Welcome/Introductions/Calendar.
- B. Comments from CD 12, LAPD Senior Lead Officers, Elected Official Reps, Government Agencies (Limited to three minutes)
- C. Public Comment on non-agenda items (Limited to two minutes).
- D. Emergency Preparedness Item of the Month.
- E. Motion to approve the February 4, 2020 Board meeting minutes
- F. President Comments
- G. Executive Committee
 1. Discussion and motion to approve up to \$250 to support VANC mixer on March 13, 2020.
 2. Discussion and motion to approve GHNNC participation at the Robert Frost Middle School 50 Anniversary event to be held on March 21, 2020 from 11:00 am – 4:00 pm.
 3. Discussion and motion to approve the following NPGs (Neighborhood Purposes Grant):
 - a. Up to \$1000 for the Valley Disaster Preparedness Fair on October 10, 2020
 - b. Up to \$5000 for the Granada Hills Women's Club for building repairs and paint.
 - c. Up to \$5000 for Robert Frost Middle School to provide materials for their 50 Anniversary event on March 21, 2020
 4. Discussion and motion to reschedule shred event date from April 25, 2020 to May 16, 2020 from 9:00 AM – 11:30 AM at Knollwood Plaza.
 5. Discussion and motion to approve up to \$500 to support activities for the Budget Advocate operations
 6. Discussion and motion to approve By Laws Ad Hoc Committee
 7. Discussion and motion to approve Retreat Ad Hoc Committee
- H. Treasurer Report
 1. Motion to approve January MER
 2. Community Advisory Group (CAG) update- Aliso Canyon Health Study
 3. Budget Advocate Report
- I. Planning and Land Use Committee Report
- J. Citywide Issues Committee Report
 1. Discussion and motion of support for Letter to John Lee requesting he forward the letter to Assemblywoman Smith requesting addition of Just Cause Termination Protections to the 2020 Legislative Agenda
- K. Outreach and Publicity Committee Report
 1. Support for GHNNC Census Outreach Launch Day, Saturday, April 4, 2020 at the Knollwood Plaza from 9:00 am to 3:00 pm.
 2. GHNNC outreach participation at the Knollwood Homeowners Estates "Unity in the Community" event at Knollwood Country Club on 4/25/2020 from 1:00 – 3:00 pm.
- L. Public Safety Committee Report
- M. Emergency Preparedness Committee Report
- N. Board Member Announcements
- O. Adjournment

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the Chairperson.

The agendas for the GHNNC meetings are posted for public review at 11850 Balboa Blvd., as well as on the GHNNC's official website at www.GHNNC.org. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at www.lacity.org, to receive notices for GHNNC meetings. For more information, you may also contact GHNNC, at 818 923-5592.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our scheduled meeting or at our website www.ghnnc.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Council at 818 923-5592.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Michael Greenwald, GHNNC board member, at (818) 923-5592.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website at www.GHNNC.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Council, at 818 923-5592 or email info@ghnnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A GHNNC, at 818 923-5592.

RECONSIDERATION AND GRIEVANCE

For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the GHNNC Bylaws by visiting www.GHNNC.org or calling the GHNNC, at 818 923-5592. any other procedural matter related to this Council, please consult the GHNNC Bylaws by visiting www.GHNNC.org or visiting the GHNNC, at 818 923-5592.

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills North

SECTION I - APPLICANT INFORMATION

- 1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/2015
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
William (Bill) Hopkins, Jr. 818-835-5384 Bill.Hopkins@SoCalPrep.us
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* or ☒ 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Participation in the 13th Annual Valley Disaster Preparedness Fair on or about Saturday, October 10, 2020, sponsored by the Southern California Preparedness Foundation. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils to assist with NC Outreach efforts. Venue is ADA compliant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This Emergency and Disaster Preparedness Fair, which typically sees 7,000+, benefits the Neighborhood Council stakeholders and surrounding communities by increasing family and neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Complimentary Family Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness Starter Kits, informative presentations, displays and basic trainings, in a family-friendly and accessible environment.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	None	\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 1000.00	\$ 64,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☒ Yes

If Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1000.00

10a) Start date: 02 / 1 / 20 10b) Date Funds Required: 06 / 01 / 20 10c) Expected Completion Date: 10 / 10 / 20
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No

☒ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
William Hopkins	Southern California Preparedness Foundation board member

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
☒ Yes ☐ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Dave Brown

PRINT Name

Logistics & Director

Title

Dave Brown 2/12/20

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Linda M. Pruett

PRINT Name

Corporate Secretary & Director

Title

Linda M. Pruett 2/12/20

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



**Southern
California
Preparedness
Foundation**
A 501(c)(3) nonprofit

Valley Disaster Preparedness Fair 2020



WWW.VALLEYDISASTERFAIR.COM

Saturday, October 10, 2020 (10/10/20) 9:00 am – 1:00 pm

QUESTIONS? INFO@VALLEYDISASTERFAIR.COM

FASTER FAIR CHECK-IN WITH ONLINE REGISTRATION • OPENS JULY 1
REGISTRATION ALSO AVAILABLE AT THE FAIR

Northridge Fashion Center—Pacific Theaters Parking Lot
(9400 Shirley Ave., south of Plummer St.)

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR
LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**



**Exhibits • Demonstrations • Displays • Speakers • Special Events • Bloodmobile
Pet Preparedness • Free Parking • Free Admission • Free Lunch* • It's All Free!**

Complimentary **Family Emergency Preparedness (EP) Starter Kit*** for registered families
attending the Fair. One kit per registered family. (While supplies last.)



*While supplies last. EP Kits to attending registered families only.

Events, exhibitors, and features subject to availability and may change.

This annual event is managed and produced by: www.SoCalPrep.us • Info@SoCalPrep.us



**Southern
California
Preparedness
Foundation**
A 501(c)(3) nonprofit

Valley Disaster Preparedness Fair 2020



WWW.VALLEYDISASTERFAIR.COM

Sábado, 10 de Octubre, 2020 (10/10/20) 9:00 am – 1:00 pm

¿TIENE PREGUNTAS? INFO@VALLEYDISASTERFAIR.COM

REGISTRESE EN LÍNEA PARA UN REGISTRO RÁPIDO EL DÍA DE LA FERIA • REGISTRACION SE ABRERA JULIO 1

HABRA REGISTRACION DISPONIBLE EL DIA DE LA FERIA

**Northridge Fashion Center—En el estacionamiento del Pacific Theaters
([9400 Shirley Ave., al sur de Plummer St.](#))**

**UN EVENTO FAMILIAR, DIVERTIDO Y GRATUITO QUE PODRIA SALVARLE LA VIDA,
LA VIDA DE SU MASCOTA, O LA VIDA DE UN SER QUERIDO.**



Exhibiciones • Demostraciones • Presentadores • Eventos Especiales • Bloodmobile • Preparación para Mascotas • Estacionamiento Gratuito • Entrada Gratuita • Almuerzo Gratis* • ¡Todo es Gratis!

Kit de Inicio de Preparación para Emergencias Familiares (EP)* para familias registradas a asistiendo la Feria. Un kit por familia registrada. (Mientras duren las reservas.)



***Mientras duren las reservas. Kits EP para asistir solo a familias registradas.**

Eventos, expositores y características sujetas a disponibilidad y pueden cambiar.

Este evento anual es gestionado y producido por: www.SoCalPrep.us • Info@SoCalPrep.us



February 12, 2020

To Whom It May Concern:

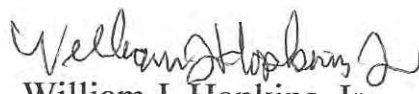
Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 13th Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Logistics and Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member

Please direct any questions to William Hopkins at Bill.Hopkins@SoCalPrep.us.

Sincerely,


William J. Hopkins, Jr.
President and Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 21 2015**

SOUTHERN CALIFORNIA PREPAREDNESS
FOUNDATION
19300 RINALDI ST UNIT 7333
NORTHRIDGE, CA 91327-8818

Employer Identification Number:
47-2811120
DLN:
26053420004015
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 29, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

A handwritten signature in black ink that reads "Tamera Rippanda". The script is fluid and cursive, with the first name "Tamera" and last name "Rippanda" clearly legible.

Director, Exempt Organizations

APPLICATION for Neighborhood Purposes Grant (NPG)



Name of NC from which you are seeking this grant: Granada Hills North

1a) Granada Hills Woman's Club 95-6098261 501(c)3 1999
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3)
 Status (if applicable)

1b) 10666 White Oak Ave. Granada Hills CA 91344
Organization Mailing Address City State Zip Code

1c) same
Business Address (If different) _____ City _____ State _____ Zip Code _____

Barbara Murphy 818 488-1545 arcadiapark@yahoo.com
Name Phone Email

☐ Public School (not to include private schools)
Attach Signed letter on School Letterhead

or

☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach IRS Determination Letter

3) Name / Address of Affiliated Organization (if applicable)	City	State	Zip Code

4) Please describe the purpose and intent of the grant.

To repair and paint the Granada Hills Woman's Club Clubhouse inside and outside.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

To make the Clubhouse aesthetically pleasing to the members as well as the community of Granada Hills. See enclosed letter for more information.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses		Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b) Non-Personnel Related Expenses		Requested of NC	Total Projected Cost
GHNNC		\$ 5,000	\$ 13,500
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☒ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Personal Member Donations	\$ 2,500	\$ 13,500
Club Treasury	\$ 6,000	\$ 13,500
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 6/1/20 10b) Date Funds Required: 5/1/20 10c) Expected Completion Date: 6/15/20
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
☐ No ☒ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Brian Allen	Spouse of member

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
☒ Yes ☐ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Barbara Murphy President Barbara Murphy 2-20-2020
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Margaret Phelps Secretary Margaret Phelps 2-20-2020
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

GRANADA HILLS WOMAN'S CLUB

10666 WHITE OAK AVENUE
GRANADA HILLS, CA 91344

WWW.GHWC.ORG
FEBRUARY 20, 2020

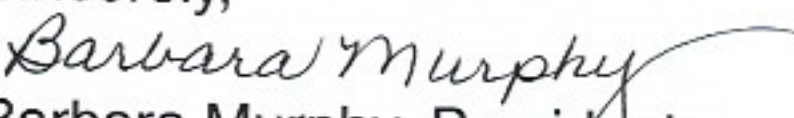
The Granada Hills Woman's Club is a charitable, non-profit organization which has been promoting cultural and civic involvement in our community for over 90 years. We have an IRS designation 501(c)3 and our Federal Tax I.D. number is 95-6098261.

Our 100 members support many worthy causes in our community with our donated time and our fundraising events. Some of the charities and organizations that we support are: Alexandria House (a domestic violence shelter), Children's Hospital LA, veterans organizations such as Honor Flight Southland and For The Troops as well as the VA Hospital, local food banks, Penny Pines, our local Devonshire Police Dept., local animal shelters, and we award scholarships to worthy students from local high schools.

Our building is utilized by community civic organizations and for town hall meetings therefore we would like to have it aesthetically pleasing for all who use it including yourselves.

Thank you so much in considering awarding a grant to the Granada Hills Woman's Club.

Sincerely,


Barbara Murphy, President
10201 Odessa Ave.
North Hills, CA 91343
818 488-1545



CINCINNATI OH 45999-0038

In reply refer to: 0248254921
Feb. 07, 2018 LTR 4167C 0
95-2009211 000000 00

00018018
BODC: TE

CALIFORNIA FEDERATION OF WOMENS
CLUBS
% MODY D ABULENCIA
5556 LINDEN ST
DUBLIN CA 94568



027811

Employer identification number: 95-2009211
Group exemption number: 8288

Dear Taxpayer:

This is in response to your request dated Jan. 29, 2018, for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in November 1998, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

956096775	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 465 WOMANS CLUB OF HOLTVILLE	HOLTVILLE	CA	92250-046565	c/o JEANNETTE MONROY	5
956096782	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 1323 WOMENS COMMUNITY CLUB OF BRAWLEY	BRAWLEY	CA	92227-1323234	c/o TIFFANY HENSLEY	5
956097387	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS 601 N KIRBY ST SPC 525 DE ANZA DISTRICT	HEMET	CA	92545-595325	c/o EMILY GERSTBACHER	5
956098261	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 3364 GRANADA HILLS WOMANS CLUB	GRANADA HILLS	CA	91394-036464	c/o DEBBIE PIETRASZKO	5
956099125	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 393 JULIAN WOMANS CLUB	JULIAN	CA	92036-0393933	c/o SUSAN FOWLER	5
956100081	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 415 SAN CLEMENTE WOMANS CLUB	SAN CLEMENTE	CA	92674-0415156	c/o JANET PARKER	5
956100399	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS 3277 DISCOVERY WAY SIERRA CAHUENGA DISTRICT	ROSAMOND	CA	93560-6224779	c/o PAM POTTER	5
956102281	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 138 TIERRA ADORADA DISTRICT	CAYUCOS	CA	93430-0138388	c/o JUDY CONNORS	5





LOS ANGELES UNIFIED SCHOOL DISTRICT

ROBERT FROST MIDDLE SCHOOL

(Including School of Advanced Studies & Science-Technology-Math Magnet)

12314 Bradford Place, Granada Hills, CA 91344
PHONE (818) 832 - 6900 FAX (818) 360 - 9584

2019 - 2020

Austin Beutner
Superintendent

Joseph Nacorda
Local District Northwest
Superintendent

Elmer Choe
Principal

February 27, 2020

Granada Hills North Neighborhood Council
11139 Woodley Ave.
Granada Hills, CA 91344

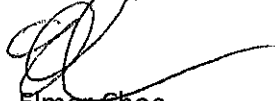
Dear Committee Members,

Please find our enclosed application for the Granada Hills North Neighborhood Council Neighborhood Purposes Grant (NPG). Robert Frost Middle School will be celebrating 50 years of academic excellence by hosting a community event on March 21, 2020 from 11:00am to 4:00pm. This event is open to the public, for alumni, current students and families. Our goal is to provide promotional materials and items to highlight our school as a way of giving back to the community for their continued support and for building such a great school for the past 50 years.

Schools are the heart of communities and the grant would allow us to provide promotional materials and items that emphasizes the Granada Hills community's support in maintaining a great school like Frost Middle School. This event will emphasize how important education is to the Granada Hills community and that continued partnership and support of Frost Middle School is what will make the community thrive as we prepare our youth for a thriving future.

I hope you would consider us for the Neighborhood Purposes Grant and thank you for your time and consideration.

Sincerely,



Elmer Choe
Principal



Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills North Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) LAUSD
Robert Frost Middle School 95-6001-908 CA
 Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 12314 Bradford Place Granada Hills CA 91344
 Organization Mailing Address City State Zip Code
- 1c)
 Business Address (if different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Elmer Choe 818-832-6930 elmer.choe@lausd.net
 Name Phone Email
- 2) **Type of Organization- Please select one:**
☒ Public School (not to include private schools) or ☐ 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3)
 Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**
 Robert Frost Middle School will be celebrating 50 years of academic excellence by hosting a community event on March 21, 2020 from 11:00am to 4:00pm. This event is open to the public, especially past alumni and current students and families. We would like to provide free promotional materials and items to promote our school as well as a way of giving back to the community for their support and for building such a great school.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.**
 (Grants cannot be used as rewards or prizes for individuals)
 Schools are the heart of communities. Our promotional materials and items highlight how wonderful Frost Middle School portrays the Granada Hills community. This event will emphasize how important education is to the Granada Hills community and that continued partnership and support of Frost Middle School is what will make the community thrive.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Presentation Brochures	\$ 3000	\$ 3000
	Promotional Materials : Items	\$ 2000	\$ 2000
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 3/4/2020 10b) Date Funds Required: 3/14/2020 10c) Expected Completion Date: 1/1/_____
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?


☐ Yes☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

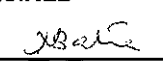
SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Elker Choe Principal  2/27/2020
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

NIDHI BATRA A.P.  2/28/20
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



OFFICE OF THE CITY CLERK
NEIGHBORHOOD COUNCIL FUNDING PROGRAM



Project Completion Report Form

Awarding Neighborhood Council: Granada Hills North Neighborhood Council

Applicant Name: Robert Frost Middle School

Grant Amount: \$ 5000 Date Granted: _____

Please answer the following questions regarding the grant funding referred to above. Attach additional pages if necessary.

1. Please provide a summary of the overall project for which funding was granted.

Robert Frost Middle School will be celebrating 50 years of academic excellence by hosting a community event open to the public, especially past alumni and current students and families. We would like to provide free promotional materials and items to promote our school as well as a way of giving back to the community for their support and for building such a great school.

2. Please provide a summary of how the project built community, enhanced the neighborhood, and served a public benefit.

Schools are the heart of communities. Many of our alumni have gone on to serve the community. One example is Councilmember John Lee who was a Frost Middle School Alumni now serves Council District 12 that encompasses Granada Hills. Also, Frost Middle School prepares students to excel academically as evidenced by being the highest performing LAUSD Middle School.

3. In an effort to improve our grant-making, we welcome any additional comments you wish to make regarding our grant application process and post-grant reporting process.

Our promotional materials and items highlight how wonderful Frost Middle School portrays the Granada Hills community.

4. Please provide pictures of the project, including any before and after images if applicable.

Elmer Choe 2/27/2020 elmer.choe@lausd.net 818 832-6930
Submitted by Date E-mail Phone

ROBERT FROST MIDDLE SCHOOL

SATURDAY, MARCH 21 11:00am to 4:00pm

Featured Guests

LAUSD Board Member Scott Schmerelson

LDNW Superintendent Joseph Nacorda

Councilmember John Lee

FREE ADMISSION! Silent Auction

Booths Food Trucks Raffles

Musical Performances Games

frostmiddle.school.org

CELEBRATE WITH US!
50
YEARS



818-832-6900

12314 Bradford Pl.
Granada Hills



Clingdom

5805 White Oak Ave #16963
Encino, Ca 91416

Estimate

Date	Estimate #
2/3/2020	5198

Name / Address
Robert Frost Middle School Elmer Choe 12314 Bradford Place Granada Hills, Ca 91314

			Project
Description	Qty	Rate	Total
1000 Presentation Folders	1	1,288.32	1,288.32T
(1000) 12-page Booklets 100# gloss/100# cover	1	1,450.00	1,450.00T
waived - per CCC		0.00	0.00
		Subtotal	\$2,738.32
		Sales Tax (9.5%)	\$260.14
		Total	\$2,998.46

Phone #
818-671-3960

E-mail	Web Site
info@clingdom.com	www.clingdom.com



Clingdom

5805 White Oak Ave #16963
Encino, Ca 91416

Estimate

Date	Estimate #
2/27/2020	5200

Name / Address
Robert Frost Middle School Elmer Choe 12314 Bradford Place Granada Hills, Ca 91314

			Project
Description	Qty	Rate	Total
Stress Balls Navy Blue	500	1.07	535.00T
WHISTLE LIGHT/KEY CHAIN	600	0.85	510.00T
STICKY FLAGS IN POCKET CASE	500	0.83	415.00T
Flying Disks	500	0.63	315.00T
Hand Fan - No Handle - Circle - 8.5" Diameter Laminated - 14 pt.	500	0.85	425.00T
Labor Charge	1	250.00	250.00
Shipping Estimate - Shipping costs may vary	1	229.65	229.65
		Subtotal	\$2,679.65
		Sales Tax (9.5%)	\$209.00
		Total	\$2,888.65

Phone #
818-671-3960

E-mail	Web Site
info@clingdom.com	www.clingdom.com