

Department of Neighborhood Empowerment

Reporting Month:	JUNE	MONTHLY EXPENDITURE REPORT
NC Name:	Granada Hills North	Submitted: 8/18/2016 23:22:34



Budget Fiscal Year: 2015-2016

**FILL IN ALL THE UNSHADED (WHITE) FIELDS** (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)							
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	6-27-16 / GHNNC Annual Newsletter	OUTREACH	MP Printing & Mailing	61099			\$4,192.07
2	6-28-16 / File of Life Packets	OUTREACH	File of Life Foundation	H26492			\$1,256.00
3	6-29-16 / Web Services	OPERATIONS	Concept to Web	GHNNC48			\$200.00
4	6-30-16 / Support for LAPD Air Support Ops.	NPG	Air Support Angles Found.				\$750.00
5	6-30-16 / Monthly Meeting Refreshments	OUTREACH	Michael Greenwald	Various			\$104.61
6	6-30-16 / Purch. Emer. Preparedness Fliers	OUTREACH	Michael Greenwald	Office Max Receipt			\$399.68
7	6-30-16 / Purch. Printer and Ink	OPERATIONS	Michael Greenwald	Costco Receipt			\$407.73
8	6-30-16 / Purchase Printer Paper	OPERATIONS	Michael Greenwald	Costco Receipt			\$30.72
9	6-30-16 / Purch. Hand Truck for Office	OPERATIONS	Michael Greenwald	Lowes Receipt			\$65.39
10	6-30-16 / Purch. AED Life Support System	OPERATIONS	Michael Greenwald	Costco Receipt			\$1,107.99
11							
12							
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>							<b>\$8,514.19</b>
<b>B</b>	<b>CUMULATIVE EXPENDITURES FROM PRIOR MONTHS</b>						<b>\$24,415.91</b>
<b>C</b>	<b>OUTSTANDING COMMITMENTS</b>						
	<b>C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)</b>						\$8,051.58
	<b>C 2. Rent/Lease</b>						
	<b>C 3. Contractual Services</b>						
	<b>C 4. Large Purchases</b>						
	<b>C 5. Neighborhood Purpose Grants (pending or in process)</b>						
	<b>C 6. Temporary Staffing Services</b>						
	<b>C 7. Storage</b>						
	<b>C 8. Other Outstanding Commitments</b>	<b>==&gt;</b>	<b>Description:</b>	Receipts Not received and Short payment to M Greenwald of .40			\$657.77
<b>SUBTOTAL: Outstanding Commitments</b>							<b>\$8,709.35</b>
<b>D</b>	<b>Total Expenditures &amp; Commitments</b>						<b>\$41,639.45</b>
<b>E</b>	<b>Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)</b>						<b>\$7,187.36</b>
<b>F</b>	<b>Approved Budget 2015-2016</b>						<b>\$42,000.00</b>
<b>G</b>	<b>Balance of Budget</b>						<b>\$7,547.91</b>

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<b>MONTHLY CASH RECONCILIATION</b>				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$16,195.72		\$16,195.72	\$8,514.19	\$7,681.53

<b>MONTHLY BUDGETARY ANALYSIS</b>						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2014-15 Expenses Cleared in FY 2015-16 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B + C - D
100	Operations	\$23,907.28	\$1,811.83		\$17,480.51	\$4,614.94
200	Outreach	\$11,866.32	\$5,952.36	\$7,187.36	\$5,270.18	\$7,831.14
300	Community Improvement	\$0.00	\$0.00			\$0.00
400	NPG	\$5,438.59	\$750.00		\$1,600.00	\$3,088.59
500	Elections	\$787.81	\$0.00		\$65.22	\$722.59
900	Unallocated		\$0.00			\$0.00
	<b>TOTAL</b>	<b>\$42,000.00</b>	<b>\$8,514.19</b>	<b>\$7,187.36</b>	<b>\$24,415.91</b>	<b>\$16,257.26</b>

<b>NEIGHBORHOOD COUNCIL DECLARATION</b>			
<p>We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.</p>			
Treasurer Signature		Signer's Signature	
Print Name	<b>Brian Allen</b>	Print Name	<b>Michael Greenwald</b>
Date	<b>6/9/2016</b>	Date	<b>6/9/2016</b>
NC Additional Comments			

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ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)							
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE	1099 Reportable	TOTAL
13							
14							
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<b>SUBTOTAL: Expenditures by Line Item</b>							<b>\$0.00</b>