

**Granada Hills North Neighborhood Council
Board Development Meeting**

June 16, 2007
Odyssey Restaurant
Granada Hills, CA

1 **Call to Order:** 8:03 a.m., NOTE: The Chair noted that Peter Chung was no longer a member of
2 the Board since he resigned his position in District 1. **Roll Call:** Present: Pat Casparian, Jonalyn
3 Cooper, Mary Ellen Crosby, Scott Fisher, Sid Gold, Michael Greenwald, Wayde Hunter, Skip
4 Leifer, William Lillenber, Scott Manatt, Leon Marzillier, Robert Olander, Natasha Vetlugin, Joe
5 Vitti, Anne Ziliak, Kathy Wagenbach; Quorum was established. Absent: Dale Alloway, Robert
6 Campbell, Michael Deering (Late), Sue De Vandry, Matt Hughes, Joshua Jordahl (Late)

7
8 * = **Note:** Suggestions and non-motion items that were captured by the Recording Officer are
9 noted on the attached.

10
11 **Ice Breaker (WHOAMI?)** – three members won the “Read ‘em Like a Book Award” for their
12 outstanding perception and insight – Sid Gold, Bob Olander and Scott Fisher

13
14 **Public Comment on non-agenda items** – none

15
16 **Motion:** (Gold) to limit stakeholder (non-board members’) comments to two minutes. Passed
17 unanimously

18
19 **Web Page and Email Use, including public information** – Aaron DeVandry briefly outlined the
20 needed information and fielded questions from the floor. *

21
22 **NOTE:** The order of the agenda was slightly modified to allow committee chairs or
23 representatives to give a brief description of their committees’ purpose and history.

24
25 **GHNNC Brief History** – Scott Manatt

26
27 **Motion:** (Olander) to limit presentation of committee descriptions to two minutes and to limit
28 questions to the presenter to two questions per board member. Passed (11 for /3 against)

29
30 **GHNNC Committee Descriptions**

31 PLUM – Anne Ziliak
32 Parks and Beautification – Mary Ellen Crosby
33 Public Safety – Michael Greenwald
34 Outreach – Leon Marzillier for Sue DeVandry

35
36 **Facilitated Discussion of the goals and priorities of the GHNNC for the 2007- 2008 year**

37 * (See attached)

38
39 **Discussion and possible action about the need for activating additional committees**

40
41 **Motion:** (Olander) to appoint an ad hoc committee to coordinate with previous committee(s) and
42 investigate all aspects of an office for GHNNC and report back to the council Passed. (9 for, 3
43 against, 2 abstentions)

44
45 **GHNNC Committee Appointments**

46
47 **Board Member Comment on non-agenda items** – none

48
49 **Meeting was adjourned at 10:55 a.m.**

50
51 **Submitted by Skip Leifer, Recording Officer**

Granada Hills North Neighborhood Council Board Development Meeting

1 **NOTE:** Items noted below are not motions, nor do they represent a majority opinion. They are
2 items which were part of the open discussions during the meeting and, as such, should not be
3 considered as part of the public record of minutes as outlined in the guidelines provided by
4 DONE.

5 6 **Web Page and Email Use, including public information**

7 **Suggestions for consideration:**

- 8 1) **Needed:** Guidelines for submission and response to website questions or comments.
9 a) **Suggestion:** Response from the Chairperson: "Thank you for your input. We will look
10 into this..."
11 b) **In the past the Executive Committee made those decisions.**
12 2) **How about a link to committee websites?**
13 a) **Could include committee reports, minutes, etc**
14 3) **Suggestion:** Post survey questions for stakeholders to respond to – forced choice responses
15 4) **Recommendation:** Refer all of the above this to the Media Committee

16
17 **GHNNC Brief History** – Scott Manatt and a few stakeholders noted that it has been a policy
18 since the inception of the GHNNC to include everyone.

19 20 **GHNNC Committee Descriptions**

21 **PLUM** – Anne Ziliak

22 **Comment:** This is a very active and highly successful committee

23 **Question:** What can be done about the "open space" under the DWP power lines?
24

25 **Parks and Beautification** – Mary Ellen Crosby

26
27 **Public Safety** – Michael Greenwald

28 **Comment:** The city has already taken several actions to implement our suggestions
29 regarding traffic, etc.

30
31 **Outreach** – Leon Marzillier for Sue DeVandry

32 **Comment:** All members of the Board need to help in this area

33 **Issues to be discussed:**

- 34 (1) **Granada Hills Street Fair participation** - \$2000 will get us a booth and 10 8'x4'
35 banners which may be put up anywhere. (One suggestion: Honor those serving
36 in armed forces from Granada Hill)
37 (2) **Picnic in the Park** – will require participation of all GHNNC Board; held in fall at
38 Bee Canyon
39 (3) **Holiday Parade**

40
41 **Recommendation:** We develop a master committee calendar and post it on our web site.
42

43 **Facilitated Discussion of the goals and priorities of the GHNNC for the 2007- 2008 year**

44 45 **Process to establish goals and priorities:**

- 46 1) Unstructured brainstorming where everyone's ideas were listed without discussion
47 2) Each item was clarified, as needed, by the person who suggested it
48 3) Other items were added and clarified
49 4) Items were combined – with the permission of the suggestor
50 5) Everyone was instructed to determine how they would place their six votes across the 12
51 combined items
52 6) A vote was taken. First; of the stakeholder, non-board members. Second, of the board
53 members.
54

Granada Hills North Neighborhood Council Board Development Meeting

55 **NOTE: Items listed are in the priority order as voted upon by the Board. Numbers in**
56 **parenthesis = Board votes/Stakeholder votes**

- 57
- 58 1. **Public safety; graffiti; traffic; CERT; codes; zoning - building, parking, etc. (33/8)**
 - 59 2. **Office for GHNNC (16/9)**
 - 60 3. **Involvement by stakeholders; attendance; advertising; stakeholder communication;**
61 **cable; outreach to those S. of Rinaldi and E. of Woodley (12/2)**
 - 62 4. **Environmental; green space (9/7)**
 - 63 5. **Procedural; meetings (6/2)**
 - 64 6. **Tie: Website policies (4/1); involvement with other neighborhood councils; city-wide**
65 **issues ((4/1); Involvement in community affairs (4/1);**
 - 66 7. **Fundraising (3/0)**
 - 67 8. **Tie: Education and training (2/2); Meeting location (2/1); Position on change (2/1)**

68
69 **Discussion and possible action on above items:**

- 70
- 71 • **Public safety; graffiti; traffic; CERT; codes; zoning - building, parking, etc** – Most
72 agreed that these items are regularly covered and reported on by the Public Safety
73 Committee
 - 74 • **Office for GHNNC –**
- 75 1) **Problems:**
 - 76 a) Committee and other meetings that may or may not be covered by the Brown Act are held
77 in Board members' homes and causes discomfort
 - 78 b) Need a place to store materials and records
 - 79 c) Renting Van Gogh School costs between \$90 - \$120 per meeting
 - 80 d) There seems to be no permanent office space within our community
 - 81 2) **Office issues:**
 - 82 a) If we get an office outside the area, we must be in it 3 months before we may legally hold
83 committee meetings there
 - 84 b) Staffing on a full-time basis with volunteers probably would be difficult, even if shared
 - 85 3) **ACTION:** Leon Marzillier agreed to convene a meeting of the ad hoc committee as
86 recommended by the Board.

87
88 **Discussion and possible action about the need for activating additional committees**

- 89
- 90 • **Communications Committee** – The By Laws (14.1) provide for this committee.
91 **ACTION:** Bob Olander agreed to convene a meeting of this committee
 - 92
 - 93 • **Policy and Rules Committee** – The By Laws (14.10) provide for this committee.
94 **ACTION:** Leon Marzillier agreed to convene a meeting of this committee

95
96 **GHNNC Committee Appointments and Actions**

- 97
- 98 **PLUM** – Anne Ziliak
99 **Meeting date:** 3rd Monday of each month – usually in A.M. or early P.M.
 - 100
 - 101 **Parks and Beautification** – Mary Ellen Crosby
102 **Meeting date:** TBD
 - 103
 - 104 **Public Safety** – Michael Greenwald
105 **Meeting date:** The Monday following the Board meeting – usually the first Monday
106 **ACTION:** At the next Committee meeting, current chairpersons should see that a chairperson is
107 elected/selected and establish a calendar for subsequent meetings.