

CITY OF LOS ANGELES

CALIFORNIA

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Edward Headington

VICE PRESIDENT
Kim Thompson

Carl Buettner
Mike Chibidakis
Patti Costa
Sue DeVandry
Sid Gold
Bill Hopkins
Wayde Hunter
Kevin Kilroy
Ralph Kroy
William Lillenberg

Scott Manatt
Cherie Mann
Ray Pollok
Robert Ryder
Steven Steinberg
Jan Subar
Shannon West
Donna Zero
Anne Ziliak



GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

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Granada Hills North Neighborhood Council Board Meeting Minutes

Monday, November 26, 2012

Van Gogh Street Elementary School, 17160 Van Gogh St., Granada Hills, CA

GHNNC Board (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions which are shown in italics, and quotes shown with quotation marks (" ") at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order, Roll Call, Pledge of Allegiance, President's Comments.

Vice-President Anne Ziliak called the meeting to order at 6:41 p.m. The Pledge of Allegiance was led by Wayde Hunter.

Roll Call was taken by the Secretary. Board members present: Carl Buettner, Patti Costa, Sue DeVandry, Sid Gold, Edward Headington, Bill Hopkins, Wayde Hunter, Rahim Kazi, Kevin Kilroy, Ralph Kroy, William Lillenberg, Scott Manatt, Cherie Mann, Ray Pollok, Steven Steinberg, Jan Subar, Kim Thompson and Anne Ziliak. Board members absent: Lydia Plescia. Six Board seats are vacant. Also present: 17 stakeholders and guests. Quorum of 13 met with 18 Board members present.

2. Minutes Approval

Ms. Ziliak explained to Stakeholder Steven Bagboudarian that, at the October 29th Meeting, Selection Candidates Cherie Mann and Steven Steinberg had submitted their Board Candidate Applications more than one month before then, and that Applications needed to be submitted by 6:30 p.m. on October 29th. Ms. Ziliak elaborated that adding a candidate onto the ballot is not the same as the candidate submitting an application. She also explained the Election/Selection process per the GHNNC Bylaws.

The following correction to the October 29, 2012 Board meeting minutes was requested:

Page three, Item #7: "Mr. Hopkins distributed and described uses of the rolled bandage" should read, "Mr. Hopkins distributed and described uses of the rolled flex-wrap and the reflective snap band."

MOTION (by Ms. Ziliak, seconded by Mr. Hopkins): *The Granada Hills North Neighborhood Council approve the Minutes of its October 29, 2012 Board meeting as corrected.*

MOTION PASSED by a hand vote with 15 in favor; three abstained.

3. Comments from CD 12, Senior Lead Officers, Mayor's Valley Rep, any government agencies.

Amelia Herrera-Robles, Project Coordinator, L.A. Dept. of Neighborhood Empowerment (DONE) (213-978-1551; 213-978-1247; Amelia.Herrera-Robles@LACity.org; www.EmpowerLA.org), introduced herself and explained the procedure for the seating of the new GHNNC Board.

4. Public Comment on non-agenda items.

Stakeholder Richard Fisk reported that Granada Hills / Knollwood Community Plan DEIR (Draft Environmental Impact Report) comments are due by December 11th [see <http://cityplanning.lacity.org>, "New Community Plans" link and/or contact Anna Vidal, L.A. City Planning Dept. Valley NC Liaison (818-374-5043; Anna.Vidal@LACity.org; <http://CityPlanning.LACity.org>)]. Mr. Fisk indicated that the Granada Hills South Neighborhood Council and the Old Granada Hills Residents Group will share their DEIR comments with the community. Ms. Ziliak noted that some GHNNC Board members will assist.

Suzie Thompson spoke for L.A. Mayoral Candidate Kevin James.

5. Consideration of appointments to Education Seat -- Steven Steinberg and Parks and Parks Beautification -- Cherie Mann.

[This Agenda Item was addressed after Item #6.] Ms. Ziliak explained that Candidates Cherie Mann and Steven Steinberg already submitted their Board Candidate Applications.

MOTION (by the GHNNC Executive Committee): *The Granada Hills North Neighborhood Council appoint Steven Steinberg to the GHNNC Educational Representative Seat.*

MOTION PASSED by a hand vote with 17 in favor; one abstained.

MOTION (by the GHNNC Executive Committee): *The Granada Hills North Neighborhood Council appoint Cherie Mann to the GHNNC Parks Representative Seat.*

MOTION PASSED by a unanimous hand vote of all 18 Board members present.

6. Swearing in of newly selected Board Members -- DONE

Ms. Herrera-Robles asked outgoing Board members to swap seats with incoming Board members. She led the new Board in saying aloud the Neighborhood Council Pledge / Oath of Office and encouraged Board members "to remember what you said here tonight."

7. Motion: to delay election of officers until our next GHNNC Board Meeting.

MOTION (by Ms. Subar, seconded by Mr. Hopkins): *The Granada Hills North Neighborhood Council delay election of its officers until its next Board Meeting.*

DISCUSSION: Ms. Subar explained that the Motion is to give new Board members an opportunity “to get to know” other Board members. Ms. Thompson observed that the GHNNC Bylaws say that the Board Officers need to be elected “at the next meeting after the swearing in.” Mr. Manatt would like new Board members to have a Bylaws copy to review before voting. Mr. Hopkins read from the Bylaws. Ms. Ziliak clarified that DONE does not certify Selections. [DONE certifies Elections, not Selections.] Mr. Gold suggested suspending the Bylaws and voting now since the Bylaws seem to be unclear. Ms. Herrera-Robles clarified that Selections “would not be officially sanctioned by the Department [DONE] . . . [they are] not involved in the administration of the Selection or any grievances.” She “doesn’t see anything in the Bylaws that gives . . . the authority to suspend the Bylaws.” She described Board action options, including that the Board could reconsider the motion at the next Board meeting.

Ms. Ziliak pointed out that “there are only four new members on the Board . . . one is not here . . . we aren’t meeting in December.” Mr. Hunter opined that there have been no Selection challenges; “we can’t suspend our Bylaws . . . we’re all legally here.”

MOTION FAILED by a hand vote with 6 in favor, 13 opposed, one abstained.

Roll call of new Board members was taken by the Secretary. Board members present: Carl Buettner, Mike Chibidakis, Patti Costa, Sue DeVandry, Sid Gold, Ed Headington, Bill Hopkins, Wayde Hunter, Kevin Kilroy, Ralph Kroy, William Lillenberg, Scott Manatt, Cherie Mann, Ray Pollack, Robert Ryder, Steven Steinberg, Jan Subar, Kim Thompson, Shannon West and Anne Ziliak . Board members absent: Donna Zero. Four Board seats were vacant. Quorum of 13 established with 20 Board members present.

8. Election of Officers: President, Vice-President, Secretary, Treasurer, and Financial Officer.

Ms. Herrera-Robles described the importance of the Executive Committee and noted that “all officers’ terms are one year.”

President: Ms. Herrera-Robles read the President’s duties description from the GHNNC Bylaws.

Mr. Kroy nominated Anne Ziliak, who declined the nomination.

Ms. Thompson nominated Edward Headington, who accepted the nomination.

Mr. Kilroy nominated Ms. Thompson, who declined the nomination.

Edward Headington was **ELECTED** President by a unanimous hand vote of all 20 Board members present.

Vice-President: Ms. Herrera-Robles read the Vice-President’s duties description from the GHNNC Bylaws.

Ms. Ziliak nominated Kim Thompson, who accepted the nomination.

Mr. Pollock nominated Bill Hopkins, who accepted the nomination. Kim Thompson was **ELECTED** Vice-President by a hand vote; 14 Board members voted for Ms. Thompson and five voted for Mr. Hopkins.

Secretary: Ms. Herrera-Robles read the Secretary's duties description from the GHNNC Bylaws.

Mr. Gold nominated Carl Buettner, who accepted the nomination. Carl Buettner was **ELECTED** Secretary by hand vote of 17 Board members.

TREASURER: Ms. Herrera-Robles read the Treasurer's duties description from the GHNNC Bylaws.

Mr. Kilroy nominated Sue DeVandry, who declined the nomination.

Sue DeVandry nominated Mike Chibidakis, who accepted the nomination. When questioned by Mr. Pollok about his background to be Treasurer, Mr. Chibidakis, a Certified Financial Planner, described his extensive financial background.

Mike Chibidakis was **ELECTED** Treasurer by a unanimous hand vote of all 20 Board members present.

FINANCIAL OFFICER: Ms. Herrera-Robles read the Financial Officer's duties description from the GHNNC Bylaws.

Ms. Ziliak nominated Ms. DeVandry, who accepted the nomination.

Sue DeVandry was **ELECTED** Financial Officer by a unanimous hand vote of all 20 Board members present.

There was discussion of whether the Outreach Chair and City Information Chair positions should be elected now. Ms. Herrera-Robles recommended that those Committees convene to elect their officers as these were not Board officers in the Bylaws. Mr. Headington wanted to vote now. Ms. Thompson described the importance of those chairs.

Ms. Herrera-Robles reminded about the December 1st Board members development training and that the Bylaws indicate that, within 45 days of taking their seats, Board members need to complete the Ethics Training [see <http://ethics.LACity.org/education/ethics2007/?audience=done>] and Treasurer's Training as needed.

Mr. Hopkins was concerned regarding the consistency of Bylaws revisions considerations; he described a possible Committee chairs election timeline. Mr. Hopkins read the Outreach Chair's duties description from the GHNNC Bylaws.

MOTION (by Ms. DeVandry, seconded by Mr. Kilroy): *The Granada Hills North Neighborhood Council appoint Steven Steinberg as the GHNNC Interim Outreach Committee Chair.*

MOTION PASSED by a hand vote with 17 in favor; two abstained.

Mr. Gold will continue to serve as the City Information Committee Chair.

9. **Motion:** [see below].

Ms. Ziliak explained that December 31st is New Year's Eve and that this location (Van Gogh School) will not be available in December.

MOTION (by the Executive Committee): *The Granada Hills North Neighborhood Council change its Board Meeting date from December 31, 2012 to January 7, 2013.*

MOTION PASSED by a unanimous hand vote of all 20 Board members present.

Mr. Hunter reminded of the need to notify the media of the meeting date change.

10. **Motion:** [see below].

MOTION (by the Executive Committee): *The Granada Hills North Neighborhood Council will form an ad hoc Nominating Committee to recruit candidates for the following seats: District 2, Environmental, Factual Basis and Resident Associations.*

DISCUSSION: Ms. Ziliak described the need; there are no applicants at this time.

MOTION PASSED by a unanimous hand vote of all 20 Board members present.

Ms. Thompson, Ms. West and Ms. Ziliak volunteered to serve on the committee.

11. **Emergency Preparedness Item of the Month**

Mr. Hopkins explained the LED keychain flashlight and emergency preparedness guide. The subcommittee meets the first Tuesday of the month at 7:00 p.m. at the Office at 11139 Woodley Ave. On December 4th, representatives of SOS Survival Products and the California Emergency Mobile Patrol (CEMP) will speak. Mr. Hopkins noted there will not be an EP meeting in January 2013, the first Tuesday being New Year's Day.

12. **Committee Reports and possible action items.**

a. **Treasurer Report including discussion and approval.**

Ms. Thompson distributed and reviewed the "(GHNNC) Treasurer's Cash Flow Report – November 2012." The balance is \$34,084.90.

MOTION (by Mr. Manatt, seconded by Mr. Steinberg): *The Granada Hills North Neighborhood Council approve the GHNNC Treasurer's Cash Flow Report – November 2012.*

MOTION PASSED unanimously by a hand vote of all 20 Board members present.

b. **Financial Officer Report: First Quarter.**

Ms. DeVandry distributed and reviewed the GHNNC Budget "Passed June 25, 2012" updated through November and reminded that most funds are already earmarked. The new office opportunity was lost; it was rented to another organization.

c. PLUM

Ms. Ziliak reported that the committee met with the Granada Hills South Neighborhood Council, the Old Granada Hills Residents Group and Dick Plotkin of the L.A. City Planning Dept. regarding the Granada Hills / Knollwood Community Plan DEIR. City Planning Commission Meetings will be held. Ms. Ziliak “will submit questions” regarding the DEIR. Anyone can submit comments; she recommended asking questions rather than making statements because questions require responses. The PLUM Committee will meet November 29th, at which there will be a plan presentation. Mr. Hunter reported that the Sunshine Canyon Landfill – Community Advisory Committee will meet January 10th at 3:00 p.m. at Knollwood Country Club.

d. Outreach

Mr. Headington could secure trucks for the Holiday Parade if the Board was participating.

e. Public Safety

Mr. Pollock requested committee members to advise him if they will not attend the Public Safety meeting. Mr. Hopkins reported for the Emergency Preparedness subcommittee that “a good meeting” was held at which emergency supply kits were discussed. Mr. Headington and other Board members thanked Mr. Hopkins for his community service.

13. Board Comment on non-agenda items.

Mr. Kroy requested the City remove their paint cans from under the Balboa Blvd bridge. Mr. Steinberg announced the first Outreach Committee meeting will be Tuesday, December 11th at 7:00 p.m. at the office. There was applause welcoming new Board members. Mr. Steinberg will look into the availability of the Rinaldi Adult Center for Board meetings.

14. Adjournment

Mr. Headington declared and the Board agreed to **ADJOURN** the meeting at 8:22 p.m.

Minutes written by DL.