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Sue DeVandry	Ray Pollok
Sid Gold	Robert Ryder
Bill Hopkins	Steven Steinberg
Wayde Hunter	Jan Subar
Kevin Kilroy	Shannon West
Ralph Kroy	Donna Zero
William Lillenberg	Anne Ziliak



GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

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Granada Hills North Neighborhood Council Board Meeting Minutes

Tuesday, May 28, 2013

Bethlehem Lutheran Church, 12227 Balboa Blvd., Granada Hills, CA

GHNNC Board (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions to this are the Motions which are shown in italics, and quotes shown with quotation marks (" ") at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order, Roll Call, Pledge of Allegiance, Welcome/Introductions/Calendar – GHNNC President.

President Edward Headington called the Meeting to order at 6:41 p.m. Roll Call was taken by the Assistant Secretary. Board Members present: Patti Costa, Sue DeVandry, Edward Headington, Bill Hopkins, Wayde Hunter, Ralph Kroy, William Lillenberg, Scott Manatt, Cherie Mann, Ray Pollok, Steven Steinberg, Jan Subar and Donna Zero. Mike Chibidakis and Anne Ziliak arrived later. Board Members absent: Sid Gold, Kevin Kilroy, Robert Ryder, Kim Thompson and Shannon West. Five Board Seats were vacant. Also attending: 12 Stakeholders and Guests. Thirteen of the 20 Board Members were present at the Roll Call. The GHNNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 13, so the Board could take such votes.

2. Comments from CD 12, Senior Lead Officers, Elected Official Reps, Government Agencies.

There were no comments at this time.

3. Minutes Approval.

MOTION (by Ms. Mann, seconded by Ms. Ziliak): *The Granada Hills North Neighborhood Council approves the Minutes of its February 25, 2013 General Board Meeting as written.*

MOTION PASSED by a voice vote; two abstained.

Board Member Anne Ziliak arrived at this time.

The following corrections to the April 1, 2013 General Board Meeting Minutes were requested:

Page one, Item #2: "The Conversion process" should read "The system-wide Conversion process."

Page two, Item #2: "Conversations with Councilman Englander was April ___" should read "Conversations with Councilman Englander will be April 18th."

Page two, Item #6. a: "the Special District for Student and Religious . . ." should read "the Student representatives and Religious . . .".

Page three, Item #6. d.: "A Board Member stated that all . . ." should read "Ms. DeVandry stated that all . . .".

Page three, Item #6. d.: "Discussed Citrus Sunday and payment of volunteers" should be "Discussed Citrus Sunday and payment of the Valley Interfaith Council."

MOTION (by Ms. DeVandry, seconded by Mr. Steinberg): *The Granada Hills North Neighborhood Council approves the Minutes of its April 1, 2013 General Board Meeting as corrected.*

MOTION PASSED by a voice vote; Mr. Manatt opposed; one abstained.

The following corrections to the April 25, 2013 General Board Meeting Minutes were requested:

Page one, Item #1: "GWNC" should read "GHNNC".

Page 3, Item #5. c.: "approximately eight SoCalGas "Advanced Meters" will be installed in the GHNNC area." should read "approximately eight SoCalGas "Digital Collection Units" will be installed on light standards in the GHNNC area to record gas usage readings via radio communications."

Page 8, Item #7: "distributed "Wound Wipes" and that emergency preparedness information is available." should be "distributed antiseptic "Wound Wipes" and that emergency preparedness information is available and free at each Board Meeting.

MOTION (by Ms. DeVandry, seconded by Ms. Ziliak): *The Granada Hills North Neighborhood Council approves the Minutes of its April 29, 2013 General Board Meeting as corrected.*

MOTION PASSED by a voice vote; Mr. Manatt opposed; two abstained.

Board Member Mike Chibidakis arrived around this time.

4. Public Comment on non-agenda items.

Stakeholder Becky Bendikson reported that repairs on the Knollwood side are done.

5. Emergency Preparedness Item of the Month – Bill Hopkins

Lisa Chow of Bethlehem Lutheran Church described an emergency use of the rolled bandage previously distributed by Mr. Hopkins. He distributed and described uses of a single-use cold pack and that literature is available.

6. Committee Reports, Motions and/or Possible Action Items.

a) President's Report – Edward Headington

Mr. Headington thanked Board Members for attending on this Tuesday (instead of the usual last Monday) night.

b) Outreach – Rob Ryder

Ms. DeVandry reported for Mr. Ryder that preparations continue for the Saturday, July 13th GHNNC Summer Social at St. Euphrasia Church [11766 Shoshone Ave., Granada Hills 91344; 818-360-4611; <http://www.STEuphrasia.org>]. Set up will be all day the day before, Friday, July 12th; volunteers are needed. Around 500 people attended last year.

c) Public Safety -- Ray Pollok

Mr. Pollok reported “great success lately” on some long-running issues. Neighborhood Watch signs will be posted. A “Stop ahead” sign will be installed at the unsafe intersection of Zelzah and Rexbon Rd. Speed bumps may be re-installed on Louise.

Emergency Preparedness Subcommittee – Bill Hopkins

Mr. Hopkins reported that Captain Christopher Cooper, Disaster Preparedness Officer, L.A. City Fire Dept. (Christopher.Cooper@LACity.org, 818.756.9674), reported on the Incident Command System. The Subcommittee will discuss bioterrorism at its next meeting on the usual first Tuesday at 7:00 p.m. at the GHNNC Office at 11139 Woodley Ave.

d) PLUM -- Anne Ziliak

Stakeholder Jeannie Plumb reported that, at the Granada Hills / Knollwood Community Plan Hearing, it was announced that equestrian properties are now specifically zoned. She described the effort to have the L.A. Planning Dept. codify the inclusion of equestrian trails on equestrian-zoned properties. Mr. Hunter said that they “registered our concerns about CEQA [the California Environmental Quality Act] . . . and the lack of response to comments.” Stakeholder Maria Fisk described features and limitations of the proposed Baseline Mansionization Ordinance. The current FAR (Floor Area Ratio) for this area is .19; the City is proposing .45-.50. She encouraged supporting a smaller FAR of .25-.30. Ms. Ziliak reported that the Committee heard a presentation about the proposed mini-mart at Rinaldi and Balboa; the Committee recommended “the same conditions as the mini-mart directly opposite it.” Ms. Ziliak also reported that Mr. Shields of Hillcrest wants to know if the GHNNC would support an assisted living facility across from Hillcrest.

e) Executive Committee – No Motions.

Mr. Headington reported that the Committee met to set this Agenda.

f) Citywide Issues – Sid Gold

Mr. Gold was not present and there was no report.

g) Treasurer Report – (see the below Motion).

Mr. Chibidakis distributed and reviewed the “(GHNNC) Treasurer’s Monthly Cash Flow Report.”

FUNDING MOTION (by the Committee): *The Granada Hills North Neighborhood Council approves the GHNNC Treasurer’s Monthly Cash Flow Report.*

FUNDING MOTION PASSED unanimously by a hand vote of all 15 Board Members present.

FUNDING MOTION (by the Committee): *The Granada Hills North Neighborhood Council approves making a Purchase Card exemption request from the L.A. Dept. of Neighborhood Empowerment (DONE) in the amount of \$4,200 to fund payment of GHNNC Newsletter expenses*

FUNDING MOTION PASSED unanimously by a hand vote with 13 in favor; two abstained.

FUNDING MOTION (by the Committee): *The Granada Hills North Neighborhood Council approves making a Purchase Card exemption request from the L.A. Dept. of Neighborhood Empowerment (DONE) in the amount of \$1,556 to fund payment for event supplies at the Smart & Final store for the July 13, 2013 GHNNC Summer Social at St. Euphrasia Church, 11766 Shoshone Ave., Granada Hills.*

DISCUSSION: Mr. Hopkins noted that the GHNNC Budget indicates that \$1,556 in funding is available; Ms. DeVandry indicated that DONE will separately consider the exemption request.

AMENDED FUNDING MOTION (by Mr. Hopkins, accepted by the Committee): *The Granada Hills North Neighborhood Council approves making a Purchase Card exemption request from the L.A. Dept. of Neighborhood Empowerment (DONE) in the amount of \$2,000 to fund payment for event supplies at the Smart & Final store for the July 13, 2013 GHNNC Summer Social at St. Euphrasia Church, 11766 Shoshone Ave., Granada Hills.*

AMENDED FUNDING MOTION PASSED unanimously by a hand vote with 13 in favor; one abstained.

Ms. DeVandry will provide a signed P-Card Exemption Form to DONE.

h) Financial Officer Report -- Sue DeVandry

Ms. DeVandry distributed and reviewed the GHNNC Fiscal Year 2012-2013 Budget and described allocation transfers. Funding of \$1,551 remains to be allocated; she recommended purchasing more outreach bags and shirts. No more funding requests have been submitted besides that of Mr. Hopkins for \$350 for water shut-off tags and other items. Mr. Pollock said that 20 additional Neighborhood Watch signs with the GHNNC name on them would cost a total of \$1,500. Ms. Subar explained that the City will only install authorized Neighborhood Watch signs. There was discussion of on what to allocate remaining Fiscal funding.

FUNDING MOTION (by Mr. Hopkins; seconded by Ms. Subar): *The Granada Hills North Neighborhood Council allocates \$1,551.82 for Neighborhood Watch signs, hardware and installation.*

DISCUSSION: Ms. Subar explained that around 32 such signs are already designated by LAPD Senior Lead Officers Dario Del Core and Jeanine Angeles, who also would designate the installation locations of the additional signs.

MOTION to CALL FOR THE QUESTION (by Ms. Zero); there were no objections

FUNDING MOTION PASSED unanimously by a hand vote with 11 in favor; three opposed; two abstained.

7. Discuss/Review budget/funding priorities for rest of the fiscal year.

See above Item #6.

8. Board Comment on non-agenda items.

Ms. Zero announced that DONE wants an inventory of GHNNC equipment and Office keys. She requested that Board members bring any such equipment to the Office on June 8th; equipment can then be checked out. Ms. DeVandry and Ms. Zero thought that the defibrillator may still be at Van Gogh Elementary School.

9. Adjournment.

Mr. Headington announced the next General Board Meeting will be here on June 24th.

Mr. Headington declared the Meeting **ADJOURNED** at 8:26 p.m.

Minutes written by DL.