

CITY OF LOS ANGELES  
CALIFORNIA



Granada Hills Neighborhood Council

Policy and Rules Committee

Meeting Agenda

Tuesday, February 17, 2004 @ 7:00 P.M.

Van Gogh Street Elementary School

17160 Van Gogh Street

Granada Hills, California 91344

GRANADA HILLS NORTH  
NEIGHBORHOOD COUNCIL

11862 Balboa Boulevard

PMB 137

Granada Hills, CA 91344

TELEPHONE: (818) 360-7113

[www.ghnnc.org](http://www.ghnnc.org)

**Board Members**

CHAIRPERSON  
Becky Bendikson  
VICE-CHAIRPERSON  
Kim Thompson  
Wayne Aller  
Theresa Anderssen  
Patrick Casparian  
Greg Chaussee  
Mary Ellen Crosby  
David Dean  
Rick Driscoll  
Mary Edwards  
Ginger Fong  
Sid Gold  
Michael Greenwald  
Wayde Hunter  
Frank Kiesler  
Scott Manatt  
Cherie Mann  
Dave Parikh  
Ben Padrick  
Bob Ricketts  
Susan Tipton  
Joe Vitti  
Donna Zero

The public is requested, but not required, to fill out a "Speaker Card" to address the Committee on any item of the agenda prior to the Committee taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Committee's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Committee. Agenda is posted for public review at Albertson's, 16201 San Fernando Mission Boulevard, Big Lots store at 16263 San Fernando Mission Boulevard, HOWS Market located at 11900 Balboa Boulevard, Knollwood Center bulletin board located next to 11860 Balboa Blvd., Sugar Suite bulletin board at 11858 Balboa Blvd., Knollwood Country Club located at 12024 Balboa Boulevard, and the Odyssey Restaurant located at 15600 Odyssey Drive. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at (818) 756-9858 or e-mail to [sburritt@mailbox.lacity.org](mailto:sburritt@mailbox.lacity.org).

1. Call to Order, Pledge of Allegiance and Roll Call
2. Statement re: Board of education not sponsoring, approving or disapproving what is said at the meeting
3. Acceptance of minutes of from previous meeting

**Old Business**

4. Review of proposed rules changes as previously discussed and various amendments as proposed by Mary Edwards

**New Business:**

5. Discussion of protocol on handling of requests made to GHNNC by Real Estate Developers (Kim Thompson)
6. Discussion of bylaws changes as proposed by board member Scott Manatt (See below)

Paragraph 5.4.8 Student Representative

Paragraph 5.5 Quorum

Paragraph 6.2 Nomination of Special Interest Group Representatives

Paragraph 6.5 Write in Nominations

Paragraph 6.6 Election Procedures for the Board of Directors

Paragraph 6.8 Voting Disputes

Paragraph 7.2 Removal, Resignation and Replacement

Paragraph 8.2 Compensation

Article 9 Officers of the Board and their duties

Paragraph 9.4 The Media Officer

Paragraph 10.2 Special Meetings

7. Bylaws Changes as proposed by committee member Mary Anna Kienholz

5.5 Quorum

Article 6: Nominations and Elections

6.1 Nominations Procedures

6.2 Nominations of Special- interest Group Representatives

6.4 Nominations of Geographic District Representatives

6.5 Write-in Nominations of Geographic District Representatives

6.6 Election procedures for the Board of Directors

6.7 Voter Qualifications

6.8 Voting Disputes

7.1 Length of term

9.4 The Media Officer

9.6 The Recording Officer

9.10 The Election Officer

9.11 The Election Officer

9.11a Parliamentarian

8. Bylaws suggestions as proposed by Mary Ellen Crosby in regard to creation of Past- President post and post of notices

9. Proposed Rules of Conduct for Committee Chairpersons, Committee Vice-Chairpersons and Members

10. Formulate a policy for removal of Committee members who miss three consecutive regular Committee meetings or four regular Committee meetings total in any calendar year.

11. Recommend person [e.g., DONE Project Coordinator] who will conduct nominations and election of Officer positions on March 31 of each year. Also, recommend policy re campaigning allowed by Board members who wish to be nominated for Director positions.

12. While any Board member who wishes to express their personal opinion (particularly to members of the press) on a topic is invited to do so, if the Board has not adopted a position on such topic the Board member must make it clear that such opinion is their personal opinion and not that of the Board; using their name, GHNNC Board membership and Board title designation, without stating the opinion is their personal opinion, is not acceptable behavior. Appropriate consequences may include censure or removal from the Board -- need to develop censure policy.

13. Removal of Board members from Director or Committee Chairperson positions who demonstrate repeated unwillingness or inability to perform designated duties. [Examples might include violation of The Brown Act, Ethics violations, abandonment of position by not performing duties for "X" months or per required deadlines (such as turning in receipts to DONE by a date certain before next funding can be provided to NC), refusal or failure to communicate with the Board Chairperson or Committee Chairpersons.

14. Combining of Outreach and Publicity and Communications Committees

15. Elimination of Special Events Committee (use of ad hoc committees)

16. Committee member comments

17. Public Comments

18. Scheduling of next Committee Meeting

19. Adjournment

**PROCESS FOR RECONSIDERATION:** Within 10 days of a Council Board decision, any Stakeholder may request, in writing, a reconsideration of a Board decision. In order to be considered, the request must state the Stakeholder's name, address and contact phone number, and the title and date of the Board's resolution or motion. It must also specify the exact reason(s) for the objection to the decision and include any documentation available to support the Stakeholder's position for the objection. The Stakeholder must also sign a declaration stating that all information provided, including any accompanying statements or documents are true, correct, and complete, to the best of his/her knowledge and belief. If such reconsideration does not interfere with the timely forwarding of that decision to any legislative or governmental body or agency, the Council shall agendaize the item for possible reconsideration at their next meeting. If a director wishes to change his/her vote, the Board will reconsider the issue.

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