

BOARD MEMBERS

CHAIRPERSON
Leon Marzillier

VICE CHAIRPERSON
Anne Ziliak

Pat Casparian	Mary Ellen Crosby
Sue De Vandry	Neysa Frechette
Rafael Garcia	Sid Gold
Michael Greenwald	Gary Holmen
Wayde Hunter	Joshua Jordahl
Skip Leifer	Agnes Lewis
William Lillenberg	Scott Manatt
Ray Pollok	Eric Rosenberg
Steven Smith	Jan Subar
Natasha Vetlugin	Joe Vitti

CITY OF LOS ANGELES CALIFORNIA



Policy & Rules Committee MEETING AGENDA August 10, 2009 (Monday) at 3:00pm 11139 Woodley Ave, Granada Hills

GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

11862 Balboa Boulevard, #137
Granada Hills, CA 91344-2753

Telephone: (818) 831-0578

www.ghnnc.org

The public is requested to fill out a speaker card to address the committee on any item of the agenda prior to the committee taking action on any item. This agenda is posted for public review at the GHNNC Office (11139 Woodley Ave); How's Market (11900 Balboa Blvd); Sugar Suite (11858 Balboa Blvd); and the two Bee Canyon Park Kiosks (across from 17160 Van Gogh St. and at the playground between Van Gogh and Sesnon Blvd).

As a covered entity under Title II of the *Americans with Disabilities Act*, the City of L.A. does not discriminate on the basis of disability and will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and services can be provided. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Neighborhood Council Project Advocate at (818) 374-9895 or at amelia.herrera-robles@lacity.org.

All agenda items are subject to discussion and possible committee action

1. Call to Order.
2. **MOTION:** That the committee approve the minutes from our July 13, 2009 meeting.
3. Public Comment.
4. Consider the removal of any committee members who have missed two or more consecutive meetings.
5. Consider the addition of new committee members, if any Stakeholders have petitioned.
6. **MOTION:** That we recommend GHNNC adoption of the Chair's proposal for amending Bylaws Article 10.
7. **MOTION:** That we recommend GHNNC adoption of the Chair's proposal for amending Bylaws Article 15.
8. **MOTION:** That we recommend GHNNC adoption of the Chair's proposal for amending Bylaws Article 12.
9. **MOTION:** That we recommend GHNNC adoption of the Chair's proposal for amending Bylaws Article 14.
10. **MOTION:** That we recommend GHNNC adoption of the Chair's proposal for amending Bylaws Article 3, with the understanding that the GHNNC will wait as long as possible to adopt said revision so as to allow the Porter Ranch Neighborhood Council time to determine its position and present the consensus of their Stakeholders.
11. Consider additional revisions to any other section of the Bylaws as proposed by any Stakeholder.
12. Consider additional revisions to the Standing Rules as proposed by any Stakeholder.
13. Consider additional revisions to the Code of Civility as proposed by any Stakeholder.
14. New Business.
15. Committee Member Comment on non-agenda items.
16. Adjournment.

Please be advised that the Bylaws of the Granada Hills North Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available on our website: www.ghnnc.org

In compliance with CA Government Code section 54957.5, non-exempt writings that are distributed to the committee in advance of a meeting may be viewed at 11139 Woodley Avenue, Granada Hills, CA 91344, at www.ghnnc.org, or at the scheduled meeting. Additionally, if you would like a copy of any record related to an item on the agenda, please contact the Neighborhood Council Project Advocate at (818) 374-9895 or amelia.herrera-robles@lacity.org, or contact the Committee Chair at erosenberg@ghnnc.org.

Article 10: Meetings of the Board

All meetings will be conducted under the provisions of the Brown Act and all meetings will be open to the public and notice thereof posted on the Council's web site and in at least all of the public locations submitted with the Council's most recent application. Public testimony shall be taken after the presentation of an item and before the item is voted on by the Board. A public comment period will be a part of each meeting. Quorum, as defined in Section 10.5 of these Bylaws, must be achieved to hold any such meeting of the Board.

10.1 Regular Meetings: The Board shall meet at least once every thirty-seven (37) days, on a consistent date and time, at a regular location within the boundaries of the Council; provided, however, that if a meeting date falls on a holiday, or there is another valid reason to change the date or venue, the Regular Meeting may be rescheduled to a date that is no more than seven (7) days before or after the date on which the meeting would have been scheduled normally. Such change shall be posted seventy-two (72) hours before that meeting. Agendas will be posted seventy-two (72) hours prior to all meetings of the Board.

No revisions proposed for the Article 10 preamble nor for Section 10.1

10.2 Special Meetings: A Special Meeting may be convened by the President, Vice-President, or City Information Officer with written or verbal concurrence of at least two (2) other Directors. A Special Meeting may also be called at any time by fifty (50) Resident Stakeholders petitioning the Board, such meeting to be held within forty-five (45) days of the receipt of such petition by any Director or DONE. Notification of a Special Meeting must be posted at least ninety-six (96) hours prior to the meeting. Such notice shall include the names of the two (2) consenting Directors, if not called by Resident Stakeholders. No other business may be transacted except that for which the meeting was called.

10.2 Special Meetings: A Special Meeting, ~~such as a meeting to amend the Bylaws per Article 15,~~ may be convened by the ~~Chairperson~~President, Vice-~~Chairperson~~President, or City Information Officer with written or verbal concurrence of at least two (2) other Directors. A Special Meeting may also be called at any time by fifty (50) Resident Stakeholders petitioning the Board, such meeting to be held within forty-five (45) days of the receipt of such petition by any Director or DONE. Notification of ~~a~~such Special Meeting must be posted at least ninety-six (96) hours prior to the meeting. Such notice shall include the names of the two (2) consenting Directors, if not called by Resident Stakeholders. No other business ~~may~~can be transacted except that for which the meeting was called.

10.3 Emergency Meetings: In the case of an emergency situation involving matters upon which prompt action is necessary to respond to an item or situation, an Emergency Meeting may be convened by the President, Vice-President, or City Information Officer with the written concurrence of at least five (5) other Directors. Per § 54956.5 of the Brown Act, such meeting may be held without complying with the usual notice and posting requirements. However, notification of such Emergency Meeting, including the names of the concurring Directors, must be posted on the Council's web site as soon as possible after such meeting has been scheduled; and each local newspaper of general circulation and radio or television station which has requested notice of Special Meetings shall be notified by the presiding officer of the Board, or designee thereof, one hour prior to the Emergency Meeting by telephone and all telephone numbers provided in the most recent request of such newspaper or station for notification of special meetings shall be exhausted. In the event that telephone services are not functioning, the notice requirements of this section shall be deemed waived, and the Board, or designee of the Board, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the Emergency Meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible. No other business may be transacted except that for which the meeting was called.

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10.4 Stakeholder Meetings: A Stakeholder Meeting may be convened by the President or Vice-President at any time for the purpose of amending these Bylaws. A Stakeholder Meeting may also be called by fifty (50) Resident Stakeholders petitioning the Board with specific proposals for revisions to these Bylaws, such meeting to be held within forty-five (45) days of the receipt of such petition by any Director or DONE. Notification of such Stakeholder Meeting must be posted at least six (6) days prior to the meeting. No other business may be transacted except for consideration of amendments to these Bylaws. Such meeting shall require a quorum of the Board to be present, and the President or designee thereof shall preside over the meeting; however, all qualified Stakeholders present shall enjoy equal standing during said meeting with full authority to offer motions, friendly amendments, procedural challenges, etc. Since this is a meeting of the Board's constituents, roll-call votes shall not be allowed.

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10.5 Board and Committee Agenda: Any Director has a right to submit agenda items for any Board meeting. The President will review all such proposed agenda items and, in a timely manner, place them on the agenda or refer the items to the appropriate Committee Chair for inclusion in his or her committee agenda.

10.54 Board and Committee Agenda: Any Director has a right to submit agenda items for any Board meeting. The ~~Board Chairperson~~ President will review all such proposed agenda items and, in a timely manner, place them on the agenda or refer the items to the appropriate Committee ~~Chairperson~~ Chair for inclusion in his or her committee agenda.

10.6 Quorum: Thirteen (13) Directors shall constitute a quorum. No vote or other official action may be taken in the absence of a quorum.

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10.7 Attendance: Commencing with the date of taking office, any Director who accrues three (3) consecutive absences from any Regular Meetings occurring on the regularly-scheduled day and time (a "Normal Meeting"), or a total of four (4) cumulative absences from Normal Meetings within any consecutive twelve-month period, shall be subject to removal by a majority vote of the Board. Notifying the Board of an absence prior to a Regular Meeting, while courteous and encouraged, does not prevent such absence from accruing. Leaving a Board meeting early does not constitute an absence unless such absence causes a loss of quorum. Notwithstanding the foregoing, if any Director accrues four (4) consecutive absences, or within any consecutive twelve-month period accrues five (5) cumulative absences, from Normal Meetings for any reason, such Director's seat shall be considered vacant.

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Article 15: Changes to These Bylaws

All suggested amendments to these Bylaws may be submitted in writing to any Director, either via hardcopy, facsimile transmission, or e-mail. Any such Director who receives a suggested amendment shall immediately forward said amendment to the Policy & Rules Committee for consideration at its next meeting.

At such time as the Policy & Rules Committee recommends that the Board schedule a Stakeholder Meeting for the purpose of having Stakeholders vote on whether to adopt the committee's proposal to amend these Bylaws, the Secretary, President, or Vice-President shall place such recommendation on the agenda of the next Council meeting for action by the Board.

These Bylaws shall only be amended by the vote of two-thirds (2/3) of Stakeholders present at a Stakeholder Meeting called for that purpose, meaning that two-thirds (2/3) of the Stakeholders' votes cast, exclusive of abstentions and recusals, must be in the affirmative.

Amendments approved by such Stakeholders shall be forwarded within two (2) weeks to DONE and shall not be valid, final, or effective until approved by DONE and BONC. DONE has the responsibility to respond to the GHNNC with a written opinion or its concurrence within the time limit outlined in the DONE guidelines.

All suggested amendments to these Bylaws may be submitted in writing to any Director, either via hardcopy, facsimile transmission, or e-mail. Any such Director who receives a suggested amendment shall immediately forward said amendment to the Policy & Rules Committee for consideration at its next meeting.

At such time as the Policy & Rules Committee recommends that the Board schedule a ~~Special~~Stakeholder Meeting for the purpose of having Stakeholders vote on whether to adopt the committee's proposal to amend these Bylaws, the ~~Recording—Officer~~Secretary, ~~Chairperson~~President, or Vice-~~President~~-~~Chairperson~~ shall place such recommendation on the agenda of the next Council meeting for action by the Board.

These Bylaws shall only be amended by the vote of two-thirds (2/3) of Stakeholders present at a ~~Special~~Stakeholder Meeting called for that purpose, meaning that two-thirds (2/3) of the Stakeholders' votes cast, exclusive of abstentions and recusals, must be in the affirmative.

Amendments approved by such Stakeholders shall be forwarded within two (2) weeks to DONE and shall not be valid, final, or effective until approved by DONE and BONC. DONE has the responsibility to respond to the GHNNC with a written opinion or its concurrence within the time limit outlined in the DONE guidelines.

Article 12: Reconsideration and Grievance Procedures

12.1 Reconsideration Procedures: The Board is the only body authorized to make decisions for the Council. However, within ten (10) days of a Board decision, any Stakeholder may request, in writing, a reconsideration of a Board decision (a “Motion for Reconsideration”). In order to be considered, the request must state the Stakeholder’s name, address, and contact phone number; and the title and date of the Board’s resolution or motion. It must also specify the exact reason(s) for his or her objection to the decision and include any documentation available to support the Stakeholder’s position for the objection. The Stakeholder must also sign a declaration stating that all information provided, including any accompanying statements or documents are true, correct, and complete, to the best of his or her knowledge and belief. If such a reconsideration does not interfere with the timely forwarding of that decision to any legislative or governmental body or agency, the Board shall agendaize the item for possible reconsideration at its next meeting. The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

12.1 Reconsideration Procedures: The Board is the only body authorized to make decisions for the Council. However, ~~W~~within ten (10) days of a ~~Council~~ Board decision, any Stakeholder may request, in writing, a reconsideration of a Board decision (a “Motion for Reconsideration”). In order to be considered, the request must state the Stakeholder’s name, address, and contact phone number; and the title and date of the Board’s resolution or motion. It must also specify the exact reason(s) for ~~their~~his or her objection to the decision and include any documentation available to support the Stakeholder’s² position for the objection. The Stakeholder must also sign a declaration stating that all information provided, including any accompanying statements or documents are true, correct, and complete, to the best of his or her knowledge and belief. If such a reconsideration does not interfere with the timely forwarding of that decision to any legislative or governmental body or agency, the ~~Council~~Board shall agendaize the item for possible reconsideration at ~~their~~its next meeting. ~~If a Director wishes to change his or her vote, the~~The Board ~~will~~may reconsider ~~the issue.~~or amend its actions through the following Motion for Reconsideration process:

- a) The Board's approval of a Motion for Reconsideration must occur within the following specific periods of time:
 - i) During the same meeting where the Board initially acted; or
 - ii) During the Board's next regularly scheduled meeting that followed the meeting where the action subject to reconsideration occurred.

These specific time frames do not prevent the Council from convening any special meetings within the specified time frames to address a Motion for Reconsideration.

- b)** Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration. The Motion for Reconsideration must be approved by official action of the Board. After determining in the affirmative that an action should be reconsidered, the Board then has the authority to re-hear, continue, or take action on the item that is the subject of reconsideration within limitations that are stated in the Motion for Reconsideration.
- c)** The Motion for Reconsideration shall only be proposed by a Director of the Board that previously voted on the prevailing side of the original action that was taken by the Board (the “Moving Director”). The Moving Director may make the Motion for Reconsideration by either:
 - i)** An oral motion that is made during the same meeting where the action that is the subject of reconsideration occurred, or
 - ii)** By properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- d)** If the Motion for Reconsideration is made subsequent to the meeting where the action that is the subject of reconsideration occurred, then the Motion for Reconsideration must be placed on the agenda by the Moving Director submitting a memorandum to the President and Secretary at least three (3) days in advance of the deadline for posting notices for the meeting. The Moving Director's memorandum must briefly state the reason(s) for requesting the reconsideration and provide the President and the Secretary with the language necessary to complete the information that must be stated in the agenda. The language that must be stated in the agenda is an adequate description of:
 - i)** The Motion for Reconsideration and its description of the item that is to be reheard; and
 - ii)** A proposed action that may be adopted by the Board if the Motion for Reconsideration is approved.
- e)** When a Motion for Reconsideration is brought before the Board for reconsideration, then that motion may be seconded during the public hearing by any Board Member.
- f)** This reconsideration process shall be conducted at all times in accordance with the Brown Act, including that any discussion on the issue remain within permissible discussion parameters; that any decision is made during the public hearing; and that, if the Motion for Reconsideration is considered at a subsequent meeting to the meeting where the act that is the subject of reconsideration occurred, then the Motion for Reconsideration is properly listed on that meeting's agenda.

The entirety of 12.1(a) – 12.1(f) is new language, therefore no colored revisions are shown.

12.2 Formal Grievance Process:

- a) Those seeking redress of alleged violations concerning matters of procedure or law that concerns the entire Board, not an individual Director, must submit such concerns in writing to the Board substantially in the form attached hereto as Exhibit II. Such form will state Stakeholder status, outline the reason the complaint is being lodged, describe the grievant's proposed remedy, and include any documentation the petitioner wishes to provide.
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12.2 Formal Grievance Procedures:

- a) Those seeking redress of alleged violations concerning matters of procedure ~~must request and fill out the forms provided by the Council Recording Officer. These~~ or law that concerns the entire Board, not an individual Director, must submit such concerns in writing to the Board substantially in the form attached hereto as Exhibit II. Such form will state Stakeholder status, outline the reason the complaint is being lodged, and describe the grievant's proposed remedy, and include any documentation the petitioner wishes to provide. ~~This material will be provided to all Board members and the item will be agendaized within 60 days. Grievances may be appealed to DONE.~~
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- i) This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings; those types of disagreements can be aired at all meetings during the public comment period. This grievance process is intended to address matters involving procedural disputes (i.e., the Board's failure to comply with these Bylaws; or its failure to comply with the City's charter, the Plan, local ordinances, State law, and/or Federal law).
- ii) The complainant must be able to demonstrate his or her standing in relation to the grievance, specifically that an action of the Board directly infringed upon such Stakeholder's rights or caused such Stakeholder to be harmed.
- b) At the next regularly scheduled general meeting after receipt of the grievance, a list will be compiled of Stakeholders, excluding Directors, who wish to serve on a grievance panel. The list will remain open for Stakeholders to express their interest to serve for seven (7) days following the meeting.
- c) At that time, the Secretary shall randomly draw three (3) names to serve on the grievance panel. The Board shall determine the method of randomness.
- d) The Secretary will coordinate a time and a place for the panel to meet with the person(s) submitting the grievance to discuss ways in which the grievance may be resolved. The meeting shall be held within fourteen (14) days of the grievance panel being selected. The Secretary shall facilitate the meeting.

- e) After hearing the grievance, the panel will discuss possible solutions and draft a report and recommendation to be heard at the next regularly scheduled general meeting of the Board.
- f) The Secretary will add the grievance panel's recommendation to the agenda of the next regularly scheduled general meeting. The Board may receive a copy of the panel's report and recommendations prior to the meeting, but the matter shall not be discussed among the Directors until the matter is heard at a meeting of the Board pursuant to the Brown Act.
- g) The Board shall hear the grievance, take into consideration the grievance panel's recommendation, and shall vote by official action at that time on the matter.
- h) In the event that a grievance cannot be resolved through this grievance process, then the matter may be referred to DONE for consideration or disputed in accordance with the Plan.

The entirety of 12.2(a)(i) – 12.2(h) is new language, therefore no colored revisions are shown.

Article 14: Committees

The Board shall establish standing committees as set forth in Section 14.7 of these Bylaws (herein, "Standing Committees"). Additionally, as necessary, the Board may appoint temporary ad hoc committees as set forth in Section 14.8 of these Bylaws (herein, "Ad Hoc Committees").

14.1 Oversight and Purpose: Any actions and/or recommendations of committees shall be subject to approval by official action of the Board. All committees shall investigate the subject(s) assigned to them, shall attempt to arrive at recommendations, and shall report their findings and recommendations to the Board. A minority report may also be presented to the Board by any Committee Member who dissents with the majority report. Every committee shall seek, so far as possible within the limits of its function and authority, to involve broad participation in its activities by GHNNC Stakeholders; provided, however, that Stakeholders and Directors who are not Committee Members may not make motions, may not vote on matters brought up at such committee meetings, and shall not count towards quorum.

14.2 Authority: The Board may, at its discretion, grant approval for any Committee Chair, or designee thereof, to speak on behalf of the GHNNC regarding matters directly related to his or her committee's jurisdiction. The Board may, at any time of its choosing, revoke such approval. Without such authorization by the Board, no committee has authority to speak for the GHNNC, to hold itself out as representing the GHNNC, to adopt any public position in the name of the GHNNC, or to enter into any contract or to incur any financial liability in the name of the GHNNC. Any Committee Member who violates the foregoing shall be subject to removal from such committee at the discretion of the President and/or shall have his or her actions be subjected to a review by the Ethics Committee.

14.3 Proceedings: A Committee Chair shall have the power to prescribe the manner in which his or her committee's proceedings shall be conducted, subject to any specific direction from the Board, these Bylaws, and the current Policies & Guidelines and/or Standing Rules.

14.4 Committee Members: By majority vote, the Board shall appoint a committee chairperson ("Committee Chair") to each and every committee unless such Committee Chair is already defined in these Bylaws.

A "Committee Member" shall be defined as a Stakeholder who has been appointed to a Standing Committee by (i) a majority vote of the Board, (ii) a majority vote of the members of such committee, (iii) the Committee Chair of said committee, or (iv) the President.

A Committee Member may be removed from a committee (i) by the President or such Committee Chair, unless two-thirds (2/3) of all members of such committee or a majority of the Board overrule said removal; (ii) by a two-thirds (2/3) vote of such Committee Members in favor of said removal; or (iii) by a majority vote of the Board in favor of said removal. Any Committee Member who misses three (3) consecutive committee meetings shall automatically be considered removed from such committee at the meeting during which such third absence occurs.

14.5 Quorum and Action by the Committee: No vote or other official action may be taken by a committee in the absence of a quorum, such quorum having been defined in Section 14.7 of these Bylaws. The meetings and other actions of committees shall be governed by the Brown Act and by provisions of these Bylaws applicable to meetings and actions of the Board. No more than twelve (12) Directors may actively participate in any committee meeting without such meeting being duly noticed as a joint Board and committee meeting. Unless otherwise specified, a majority vote of Committee Members is required to take any appropriate action that resides within such committee's purview.

14.6 Minutes: Minutes shall be kept of each meeting of each committee and shall be duly presented at Regular Meetings of the Board during such committee's report. The minutes of a committee meeting shall include the names of the Committee Members present and absent; a statement indicating if quorum was achieved; a reasonably thorough summary of all discussions, conclusions, and motions; and the times at which the meeting was called to order and adjourned. The minutes shall follow the order of the agenda.

The entirety of the Article 14 preamble through Section 14.6 is new language, therefore no colored revisions are shown.

14.7 Standing Committees: Each respective Standing Committee described below must have at least two (2) Directors but no more than six (6) Directors, and, except for the Executive Committee, shall include any number of interested Stakeholders deemed appropriate by the Board. The Board shall encourage full and broad participation in all Standing Committees, with the goal of having each Standing Committee contain at least double the number of people as is required for quorum. The Board shall retain authority to appoint and name any Standing Committees not listed in these Bylaws.

~~14.14.7~~ **Standing Committees:** Each respective Standing Committee ~~may include any interested Stakeholder who wishes to volunteer. The GHNNC~~ described below must have at least two (2) Directors but no more than six (6) Directors, and, except for the Executive Committee, shall include any number of interested Stakeholders deemed appropriate by the Board. The Board ~~will~~ shall encourage full and broad participation in ~~these committees. The committees will meet regularly and report to the GHNNC Board, as necessary, or at the GHNNC Board's request. A minority report may also be presented. Standing Committees of the GHNNC will include the following:~~ all Standing Committees, with the goal of having each Standing Committee contain at least double the number of people as is required for quorum. The Board shall retain authority to appoint and name any Standing Committees not listed in these Bylaws.

The Standing Committees of the GHNNC are:

- a) ***Executive Committee:*** This committee shall include the President, Vice-President, Secretary, Financial Officer, and Treasurer. The President shall be the Committee Chair for this committee. The quorum for this committee shall be three (3) committee members.
- b) ***Citywide Issues Committee:*** This committee shall include the City Information Officer, and shall research other items and issues that come before the Board from Stakeholders and Directors that do not reside within the purview of other committees. The quorum for this committee shall be three (3) committee members.
- c) ***Ethics Committee:*** This committee shall give guidance on matters concerning disputes and/or improprieties. The quorum for this committee shall be three (3) committee members.
- d) ***History Committee:*** This committee shall record the history of the GHNNC. The quorum for this committee shall be two (2) committee members.
- e) ***Outreach and Publicity Committee:*** This committee shall include the Outreach Officer, who shall be the Committee Chair. This committee is responsible for outreach to and communication with Stakeholders and the general community. The quorum for this committee shall be four (4) committee members.
- f) ***Parks and Beautification Committee:*** This committee shall include the Parks Representative and the Environmental Representative. The quorum for this committee shall be four (4) committee members.
- g) ***Planning and Land Use Management Committee:*** This committee shall study and make recommendations concerning land use issues. The quorum for this committee shall be four (4) committee members.
- h) ***Policy and Rules Committee:*** This committee shall study bylaws, policies, guidelines, and rules; and recommend updates for all GHNNC governing documents. The quorum for this committee shall be three (3) committee members.
- i) ***Public Safety Committee:*** This committee shall study and make recommendations concerning safety issues. The quorum for this committee shall be three (3) committee members.

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- a) ***Executive Committee:*** This committee shall include the President, Vice-President, Secretary, Financial Officer, and Treasurer. The President shall be the Committee Chair for this committee. The quorum for this committee shall be three (3) committee members.
- b) ~~a)~~ ***Citywide Issues Committee:*** This committee shall include the City Information Officer, and shall research other items and issues that come before the Board from Stakeholders and Directors that do not reside within the purview of other committees. The quorum for this committee shall be three (3) committee members.
- c) ~~b)~~ ***Ethics Committee:*** This committee shall give guidance on matters concerning disputes and/or improprieties.

- ~~e) **Executive Committee:** This committee shall include the Chairperson, Vice Chairperson, Recording Officer, Financial Officer, and Treasurer. The Chairperson shall be the chairperson for this committee. The quorum for this committee shall be three (3) committee members.~~
- d) History Committee:** This committee shall record the history of the GHNNC. The quorum for this committee shall be two (2) committee members.
- e) Outreach and Publicity Committee:** This committee shall include the ~~Community Information and~~ Outreach Officer, who shall be the ~~chairperson for this committee. This Committee shall be~~ Chair. This committee is responsible for outreach to and communication with Stakeholders and the general community. The quorum for this committee shall be four (4) committee members.
- f) Parks and Beautification Committee:** This committee shall include the Parks Representative and the Environmental Representative. The quorum for this committee shall be four (4) committee members.
- g) Planning and Land Use Management Committee:** This committee shall study and make recommendations concerning land use issues. The quorum for this committee shall be four (4) committee members.
- h) Policy and Rules Committee:** This committee shall study ~~Bylaws, Policies~~ bylaws, policies, guidelines, and ~~Guidelines~~ rules; and recommend updates for ~~these~~ all GHNNC governing documents. The quorum for this committee shall be three (3) committee members.
- i) Public Safety Committee:** This committee shall study and make recommendations concerning safety issues. The quorum for this committee shall be three (3) committee members.
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14.8 Ad Hoc Committees: Ad Hoc committees may be formed by a majority decision of the Board to handle special issues and deal with items not addressed by any Standing Committee. Such Ad Hoc Committees are not subject to the notice and posting requirements of the Brown Act, provided such committees are comprised solely of Board Members; consist of fewer than six (6) such Board Members; have a defined purpose and time frame to accomplish such purpose; and be advisory and have no decision-making power. Should any person other than a Board Member be appointed to such Ad Hoc Committee, then such committee must operate under the notice and posting requirements of the Brown Act. The quorum for any Ad Hoc committee shall be a simple majority of all such committee's members.

14.8~~2~~ Ad Hoc Committees: Ad Hoc committees may be formed by a majority decision of the Board to handle special issues and deal with items not addressed by any Standing Committee. Such ~~committees~~[Ad Hoc Committees](#) are not subject to the notice and posting requirements of the Brown Act, provided such committees are comprised solely of Board Members; consist of fewer than ~~seven~~ [six \(76\)](#) such Board Members; have a defined purpose and time frame to accomplish such purpose; and be advisory and have no decision-making power. Should any person other than a Board Member be appointed to such Ad Hoc ~~e~~[Committee](#), then such committee must operate under the notice and posting requirements of the Brown Act. [The quorum for any Ad Hoc committee shall be a simple majority of all such committee's members.](#)

Article 3: Boundaries

3.1 Overall Boundaries: The boundaries of the GHNNC shall run along State Route 118 (“SR-118”) on the south from where it meets Aliso Canyon west of Zelzah Avenue at Hesperia Avenue; heading east to Interstate Route 405 (“I-405”); following I-405 north to Interstate Route 5 (“I-5”); then following I-5 northwest to the County line; heading south along the County line following the northwestern edge of O’Melveny Park and continuing to Aliso Canyon; and then south along Aliso Canyon, with the understanding that Aliso Canyon Park is designated for public use and, as such, is a shared boundary with the Porter Ranch Neighborhood Council under Article III, Section 2(a) of The Plan; until it intersects again with SR-118.

3.1 Overall Boundaries: The boundaries of the GHNNC, ~~herein referred to as the “Neighborhood”~~, shall run along State Route 118 (“SR-118”) on the south, ~~from the place~~ where it meets Aliso Canyon west of Zelzah Avenue at Hesperia Avenue ~~(west of Zelzah Avenue)~~; heading east to Interstate Highway Route 405 (“I-405”); ~~then~~ following I-405 north to Interstate Highway Route 5 (“I-5”); then following I-5 northwest to the County line; ~~then following~~ heading south along the County line ~~following~~ south along the northwestern edge of O’Melveny Park and continuing to Aliso Canyon; and then south along ~~the eastern edge of~~ Aliso Canyon, with the understanding that Aliso Canyon Park is designated for public use and, as such, is a shared boundary with the Porter Ranch Neighborhood Council under Article III, Section 2(a) of The Plan; ~~and~~ until it intersects ~~ing~~ again at with SR-118.

PROPOSED ALTERNATE VERSION:

3.1 Overall Boundaries: The boundaries of the GHNNC are as follows:

- a) State Route 118 (“SR-118”) on the south from where it meets Aliso Canyon west of Zelzah Avenue at Hesperia Avenue, heading east to Interstate Route 405 (“I-405”);
- b) Following I-405 north to Interstate Route 5 (“I-5”);
- c) Following I-5 northwest to the County line;
- d) Heading south along the County line following the northwestern edge of O’Melveny Park, continuing to Aliso Canyon; and then
- e) South along Aliso Canyon, with the understanding that Aliso Canyon Park is designated for public use and, as such, is a shared boundary with the Porter Ranch Neighborhood Council under Article III, Section 2(a) of The Plan; until it intersects again with SR-118.

3.2 District One: The boundaries of District One are comprised of the northwestern section bounded by I-5 on the north, the City/County line on the northwest, and the zoning line designating Heavy Industry on the south and east.

PROPOSED ALTERNATE VERSION:

3.2 District One: The boundaries of District One are as follows:

- a) The northwestern section bounded by I-5 on the north;
 - b) The City/County line on the northwest; and
 - c) The zoning line designating Heavy Industry on the south and east.
-

3.3 District Two: The boundaries of District Two are comprised of the northeastern section bounded by the junction of I-5 and Balboa Boulevard, running southwest to form the northwestern boundary; then following Balboa Boulevard south to Woodley Avenue, and south along Woodley Avenue to Rinaldi Street to form the west and southwestern boundaries; then following Rinaldi Street east to I-405 to form the southern boundary; then following I-405 northwest to its junction with I-5, continuing on I-5 to Balboa Boulevard to form the northeastern boundary.

3.3 District Two: The boundaries of District Two are comprised of the northeastern section bounded by the junction of I-5 and Balboa Boulevard, ~~and~~ running southwest to form the northwestern boundary; then following Balboa Boulevard south to Woodley Avenue, and south along Woodley Avenue to Rinaldi Street to form the west and southwestern boundaries; then following Rinaldi Street east to I-405 to form the southern boundary; then following I-405 northwest to its junction with I-5, continuing on I-5 to Balboa Boulevard to form the northeastern boundary.

PROPOSED ALTERNATE VERSION:

3.3 District Two: The boundaries of District Two are as follows:

- a) The northeastern section bounded by the junction of I-5 and Balboa Boulevard running southwest to form the northwestern boundary;
- b) Following Balboa Boulevard south to Woodley Avenue and south along Woodley Avenue to Rinaldi Street to form the west and southwestern boundaries;
- c) Following Rinaldi Street east to I-405 to form the southern boundary;
- d) Following I-405 northwest to its junction with I-5, then continuing on I-5 to Balboa Boulevard to form the northeastern boundary.

3.4 District Three: The boundaries of District Three encompass the remaining area within the Neighborhood as defined in Section 3.1 above, including both sides of Woodley Avenue. Additionally, any residents or workers on any plot within the foregoing defined boundaries of Districts One and Two having a zoning designation beginning with the letter “R” shall be deemed to be within District Three for the purposes of these Bylaws.

3.4 District Three: The boundaries of District Three encompass the remaining area within the ~~GHNNC boundaries~~Neighborhood as defined in Section 3.1 above, including Bboth sides of Woodley Avenue, ~~are included~~ Additionally, any residents or workers on any plot within the foregoing defined boundaries of Districts One and Two having a zoning designation beginning with the letter “R” shall be deemed to be within District Three for the purposes of these Bylaws, ~~as are the residents or workers in any plot with a zoning designation beginning with the letter “R.”~~
