

GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL

POLICY & RULES COMMITTEE

APPROVED MINUTES

For the meeting held FRIDAY, MARCH 20, 2009 @ 4:00 pm

GHNNC Offices

11139 Woodley Ave

Granada Hills, CA 91344

1. Meeting called to order by Eric Rosenberg at **4:20pm**. The Committee acknowledged that, at the March 8, 2009 GHNNC Retreat, the GHNNC had affirmed by acclamation that Eric Rosenberg would be the Chairperson of the Policy & Rules Committee.
Committee members present: Eric Rosenberg, Leon Marzillier, and Mary Ellen Crosby
2. During the **Public Comment** period, a stakeholder pointed out that the Bylaws do not contain a Definitions section, resulting in several capitalized terms not having a clear meaning.
3. No **minutes** for the past meeting of this standing committee were presented for approval. The committee chair will investigate and determine if any unapproved minutes exist that require action at the next Committee meeting.
4. The Committee reviewed the most recent revision of the GHNNC Bylaws, dated January 29, 2007 and the current working draft of the Bylaws dated August 19, 2008. The following changes to the Bylaws were discussed: (i) changes proposed by GHNNC Treasurer Scott Manatt to Articles 8 and 9, (ii) a change to Article 5 that would add one (1) at-large special interest seat, and (iii) changes to the definition of a stakeholder in relation to Article 4.1 to comply with the definition of such term approved by the City of Los Angeles.
5. During the **Committee Member Comment** period, it was suggested that the GHNNC's boundaries as defined in Article 2 of the Bylaws be discussed and revised at a subsequent committee meeting, specifically to include part or all of Aliso Canyon on the western edge, in consultation with the Porter Ranch Neighborhood Council.
6. New Business
 - The next two meetings will be held on **April 3, 2009 at 5:00pm** and on **April 17, 2009 at 5:00pm**, both at the GHNNC Offices at 11139 Woodley Ave.
 - The City of Los Angeles has imposed a **June 1, 2009 deadline** on neighborhood councils for completing and approving the necessary revisions to their election bylaws, **Article 6** in our case. Therefore, all committee work on Article 6 must be finished by the April 17, 2009 meeting, presented to the GHNNC at its April meeting for possible comment/revision, finalized at the May committee meeting, and then presented to the GHNNC for final approval at its May meeting. There is no deadline for completing work on amendments to all other sections of the Bylaws. Amelia Herrera-Robles will forward boilerplate language from the City to the Committee prior to the next meeting.
 - It was suggested that we clarify in the Bylaws how committees are formed, how committee members are added, how a quorum is determined, and how committee officers are chosen.
 - It was recommended that the Bylaws be amended and restated once all work is completed later this year.
 - A request was made that the agenda for the April 3, 2009 meeting include a discussion of the Standing Rules.
 - To make it easier to attain a quorum at future meetings, it was suggested that the Committee be limited to 3-4 members.
7. Motion for **Adjournment** was made by Eric Rosenberg at **5:43pm** and seconded by Leon Marzillier. Without discussion, the motion carried unanimously.