



CITY OF LOS ANGELES
California



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6 Vacant Seats Available)

Granada Hills North
NC

Special Board Meeting

St. Euphrasia Church
11766 Shoshone Avenue
Granada Hills, CA 91344
Wednesday May 14, 2025

6:30pm

GRANADA HILLS
NORTH
NEIGHBORHOOD
COUNCIL

Mailing Address:

16911 SF Mission Blvd
PMB 137

Granada Hills, CA 91344-4250

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communications:
www.ghnnc.org

Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Time of Public Comment is set by the presiding officer based on time available and number of individuals wanting to make comments. Minimum time is one minute and normal time is two minutes, per speaker, unless further adjusted by the presiding officer of the Board.

All Agenda Items Are Subject to Discussion and Possible GHNNC Board Action

- A. Call to Order, Roll Call, Pledge of Allegiance.**
- B. Request for any Paid Lobbyists to Identify themselves.**
- C. Reports from DONE, Elected Officials and Local Representatives (3 Min) (Questions 2 Min)**
- D. General Public Comment on Non-agendized concerns - comment time of 2 min per person.**
- E. Presiding Officers Comments:**
 - a. Vice President**
 - b. President**
- F. Administrative Items:**
 - a. Review and Approve April 10th, 2025 General Board Meeting Minutes.**
 - b. Motion to approve April 2025 GHNNC Monthly Expenditure Report**
 - c. Motion to appoint Tanya Rutherford to an open District 3 seat on the Granada Hills North Neighborhood Council.**
 - d. Motion to approve standard outreach event flyer template. Motion: Granada Hills North Neighborhood Council (GHNNC) moves to approve the adoption of an official flyer template for use in future council event announcements, outreach efforts, and community engagement activities.**
 - e. Acknowledgment of Catherine Reyes resignation from the GHNNC.**
- G. General Community Presentation:**
 - a. Presentation from Jason Hector, from Porter Ranch NC Regarding Possible cooperation with GHNNC to engage in additional Brush Maintenance.**
 - b. Presentation from Bill Cotter on Public Safety.**

H. Other Business:

1. Discussion and possible support of NPG for John F. Kennedy HS ASB to provide up to \$5,000.00 to provide Lunches, Uniforms and Equipment in support of the schools Soccer Team.
2. Discussion and possible action to provide support to 818 Consultant LLC for an NPG of up to \$3,000.00 in assistance of a Free community Science, Arts and craft event at the Granada Hills Recreation Center.
3. Discussion and motion to approve up to \$1,000.00 to Granada Hills Rotary Foundation in providing Local Scholarships for local students.
4. Discuss and possibly approve spending up to \$2,000.00 for outreach materials to inform the community of GHNNC local issues of concern, to get feedback from the community.
5. Discussion and possible motion to purchase up to \$5,000.00 of promo items for outreach activity. Items to select from are listed on separate document (ie: handouts, tools, office supplies, Etc.). All items to be of nominal value and branded as advertising GHNNC at community events.
6. Approve holding a shred event at St Euphrasia. Possible date to hold the event is June 14th.
7. Discussion and possible support of NPG from The Museum of the San Fernando Valley for up to \$2,150.00 to restore outside art damaged from winds in 2025.
8. Move up to \$6,000.00 to Special Funds to provide for park cleanup and fire prevention in O'Melveny
9. Provide up to \$3,500.00 for Shred event with On Off Shredding in June 2025.
10. Purchase up to \$1,500.00 of office supplies (Tables and Paper) for meetings.
11. Final Public Comment.
12. Suggestions for future agenda items.
13. Adjournment.

NEXT SCHEDULED GHNNC BOARD MEETING IS TUESDAY, JUNE 3RD, 2025

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

The agendas for the GHNNC meetings are posted for public review at Bee Canyon Park, 17200 Van Gogh St, Granada Hills, CA (Mary Ellen Crosby Playground), as well as on the GHNNC's official website at www.GHNNC.org. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at www.lacity.org, to receive notices for GHNNC meetings. For more information, you may also contact GHNNC by email at info@ghnnc.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may viewed at our scheduled meeting or at our website www.ghnnc.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Council at info@ghnnc.org

As a covered entity under Title TI of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website at www.GHNNC.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Council, by email at info@ghnnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON EST A NOTIFICACION, POR FAVOR CONTACTE A GHNNC, at info@ghnnc.org

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213)978-960 or ethics.commission@lacity.org.

For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the GHNNC Bylaws by visiting www.GHNNC.org any other procedural matter related to this Council, please consult the GHNNC Bylaws by visiting www.GHNNC.org.

Monthly Expenditure Report



Reporting Month: April 2025

Budget Fiscal Year: 2024-2025

NC Name: Granada Hills North
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40841.50	\$426.57	\$40414.93	\$0.00	\$0.00	\$40414.93

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31553.49	\$426.57	\$26914.93	\$0.00	\$26914.93
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Neighborhood Purpose Grants	\$11000.00	\$0.00	\$11000.00	\$0.00	\$11000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$4211.99	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	OFFICE DEPOT #889	04/01/2025	GHNNC payment receipt for coping docs for April 2025 meeting	General Operations Expenditure	Office	\$95.92
2	OFFICE DEPOT #889	04/01/2025	GHNNC payment receipt for coping docs for April 2025 meeting	General Operations Expenditure	Office	\$99.65
3	PY MISSION HILLS SELF	04/08/2025	GHNNC payment receipt for council storage at Mission Hills Storage	General Operations Expenditure	Office	\$231.00
	Subtotal:					\$426.57

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

Office DEPOT OfficeMax®

NORTHRIDGE - (818) 727-7090
04/01/2025 2:34 PM



V2VTGYQUMMQ3EC4C8

SALE 889-20-7198-1111-24.8.1
873905 DS B&W Ltr Pri
360 @ 0.22 79.20
You Pay 79.20SS
211026 Self Serve Mac
80 @ 0.05 4.00
You Pay 4.00SS
163061 SS B&W Ltr Pri
20 @ 0.22 4.40
You Pay 4.40SS
Subtotal: 87.60
Local Sales and Use T 8.32
Total: 95.92
MasterCard 4981: 95.92

AUTH CODE 058799
TDS Contactless
AID A0000000041010 MASTERCARD
CVS No Signature Required

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and enter the survey code below
1746 EZ6Q SCYX
or scan the below QR code



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NCFP 101 BAC Rev020118

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SALE 889-20-7197-1111-24.8.1
873905 DS B&W Ltr Pri
360 @ 0.22 79.20
You Pay 79.20SS
211026 Self Serve Mac
60 @ 0.05 3.00
You Pay 3.00SS
163061 SS B&W Ltr Pri
40 @ 0.22 8.80
You Pay 8.80SS
Subtotal: 91.00
Local Sales and Use T 8.65
Total: 99.65
MasterCard 4981: 99.65

AUTH CODE 042548
TDS Contactless
AID A0000000041010 MASTERCARD
CVS No Signature Required

Shop online at www.officedepot.com

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and enter the survey code below
1746 EZ6Q SCXH
or scan the below QR code



Mission Hills Self Storage
15241 Rinaldi St
Mission Hills, CA 91345

(818) 462-5723

Payment Receipt

Tenant	BRIAN DONEL ALLEN	Date Printed	April 8, 2025
Company	GRANADA HILLS NORTH NEIGHBORHOOD COUNCIL	Payment Date	April 8, 2025 2:48 PM
Address	6911 SAN FERNANDON MISSION P.O. BOX 137	Unit	F136
City, State, Zip	GRANADA HILLS CA 91344	Available Credit	0.00
		Current Balance	0.00
		Paid Thru	April 30, 2025
		Receipt Number	96126

By NL

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
04/01/25	F136	Rent 4/1-4/30	231.00	0.00	0.00	231.00	231.00	Master Card
		Taxes					0.00	
		Payment (less tax)					231.00	
		Payment Subtotal					231.00	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					231.00	
		Current Account Balance					0.00	
		Paid By					Master Card *****4981	
		Paid Thru Date					April 30, 2025	

Transaction Type Sale

Authorization 091086
Reference pl_txn_67f599c235e2888c55a455d

I agree to pay the above amount according to the card issuer statement.

x _____

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills North Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) John F. Kennedy HS ASB 95-2692917 CA Sept. 1, 1971
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 11254 Gothic Ave Granada Hills CA 91344
Organization Mailing Address *City* *State* *Zip Code*
- 1c) _____
Business Address (If different) *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
Connie Borja 323.702.5882 nala2c@yahoo.com
Name *Phone* *Email*
- 2) **Type of Organization- Please select one:**
☒ Public School (not to include private schools) **or** ☐ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**
- 3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This initiative plays a vital role in providing our soccer team with the necessary equipment, uniforms, and competitive opportunities to perform at their best. By securing funding, we can enhance their experience, ensuring access to high-quality gear and valuable training opportunities that complement their dedication and hard work. Through this support, we foster teamwork, growth, and a winning spirit, empowering our athletes to reach their full potential and represent our community with pride.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

This opportunity will provide support to the local neighborhood public school soccer team and the local high school, ensuring dedicated student-athletes—who excel in both academics and extracurricular pursuits—have access to essential equipment, uniforms, and training. By filling funding gaps, we create equitable opportunities for young athletes to compete at their best, fostering teamwork, discipline, and school spirit. This investment not only strengthens local sports programs but also promotes them to the public, inspiring broader community engagement and pride. Through these efforts, we cultivate leadership, perseverance, and opportunities that benefit students far beyond the field.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Student Lunches during turnaments	\$ 1000	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Uniforms (winter jackets, and/or other uniform needs)	\$ 2500	\$
	Equipment(coaching sticks, athletic tape, first aid bag, technical equipment, and other items as needed)	\$ 1500	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 05/01/25 10b) Date Funds Required: 06/01/25 10c) Expected Completion Date: 02/28/26
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☒ Yes ☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Oscar Vasquez
PRINT Name

Principal
Title

Signature

Date

4-11-25

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Kevin Chong
PRINT Name

Asst. Principal
Title

Signature

Date

4/11/25

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Granada Hills North N.C.

SECTION I - APPLICANT INFORMATION

- 1a) The Museum of the San Fernando Valley 26-1292402 CA 2005
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 18904 Nordhoff Street Northridge CA 91324
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (if different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Jackie Langa Cell: (818) 970-9832 Jackie.Langa@themuseumsfv.org
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) The Museum of the San Fernando Valley Northridge CA 91324
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

In January 2025, at the time the fires raged and destroyed property in the San Fernando Valley, excessively high winds also caused property damage to San Fernando Valley properties. During that time frame, the Museum was hit hard by winds that destroyed numerous of the Museum's outside exhibits including its Walk of Story prints, damaged 100 year-old Knapp statues, and damaged our recently installed Historic Timeline of the San Fernando Valley panels. Upon recent examination, we realized that all four 4' x 6' timeline panels need to be reprinted and re-installed. With regard to the Walk of Stories exhibit, the Museum will not only reprint the photos but wishes to install plexiglass or some other protection over them to protect them from future environmental winds.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The Museum's mission is to support all that is San Fernando Valley history. We are free to the public, and all-volunteer staff and exist to educate our patrons, members and the general public about the history of the San Fernando Valley through historical honesty. But most significantly, we partner with various Valley underserved communities to encourage them to incorporate their histories and stories into the Museum's more inclusive timeline of the History of the SFV. Understanding the cultural pride of any group creates connections and generates strong communities.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Artist Reinstallation - Beverly Laxa and Freba Mehman	\$800.00	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	History Timeline Re-Print costs of four 4'x6' panels	\$480.00	\$
	Reprint Walk of Stories Photos at \$120.00	\$120.00	\$
	Plexiglass	\$750.00	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☒ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the Implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$2,150.00**

10a) Start date: ____/____/____ 10b) Date Funds Required: ____/____/____ 10c) Expected Completion Date: ____/____/____
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
☐ Yes ☒ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Michel Stevens President Michel Stevens 4/17/25
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Cheri Norum Secretary Cheri Norum 4/17/25
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248359979
Sep. 10, 2015 LTR 4168C 0
26-1292402 000000 00

00014791
BODC: TE

MUSEUM OF THE SAN FERNANDO
VALLEY
% GERALD FECHT
18860 NORDHOFF ST STE 204
NORTHRIDGE CA 91324



004601

Employer Identification Number: 26-1292402
Person to Contact: Ms. Sene
Toll-Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Aug. 31, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in November 2008.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

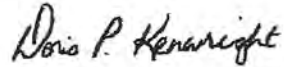
Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248359979
Sep. 10, 2015 LTR 4168C 0
26-1292402 000000 00
00014792

MUSEUM OF THE SAN FERNANDO
VALLEY
% GERALD FECHT
18860 NORDHOFF ST STE 204
NORTHRIDGE CA 91324

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,



Doris Kenwright, Operation Mgr.
Accounts Management Operations I